



**TATA MEMORIAL CENTRE  
[TATA MEMORIAL HOSPITAL]  
H.R.D. DEPARTMENT**

(Grant-In-Aid Institute of Department of Atomic Energy, Government of India)

Ref. No. TMC/AD/94/2026

03.06.2026

**APPLICATION ARE INVITED FOR THE POST OF  
SENIOR PROGRAM MANAGER  
NATIONAL CANCER GRID – KOITA CENTRE FOR DIGITAL ONCOLOGY  
(NCG-KCDO)**

**ABOUT NATIONAL CANCER GRID (NCG)**

The National Cancer Grid is a network of major cancer centers, research institutes, patient groups and charitable institutions across India with the mandate of establishing uniform standards of cancer care with initiatives for prevention, diagnosis, and treatment of cancer, providing specialized training and education in oncology and facilitating collaborative basic, translational, and clinical research in cancer with commitment for data sharing. Currently, NCG has more than 380 member centers, including some of the largest cancer hospitals in the country. Together, NCG hospitals support over 60% of cancer patients across India. (<https://www.ncgindia.org>).

**ABOUT THE PROGRAM**

NCG is promoting many new AI & Digital Solutions across the NCG network of hospitals. These include solutions nominated and awarded for the CATCH Grant. The CATCH Grant is a flagship initiative implemented in collaboration with the National Cancer Grid and supported by the India AI Mission. The program supports AI-driven healthcare innovations through structured funding (Initial commitment of Rs 5 crore), clinical validation, and scale-up pathways across leading cancer care institutions in India.

Please click [here](#) to see the CATCH Grant compendium.

**KCDO BACKGROUND AND CONTEXT**

Cancer care is changing rapidly worldwide, and the use of digital tools and technologies is key in driving this change – improving quality, access, and cost of care. Digital technologies are being used across the entire patient journey – screening, diagnostics, treatment, home care, and survivorship. Digital technologies are being used for cancer care to:

- Provide tools for clinicians (incl. clinical decision support, evidence-based guidelines, image analytics & AI/ML, personalized medicine)
- Enable integrated care for patients (incl. cancer screening, telemedicine, remote monitoring, medication adherence, patient engagement, and patient education)
- Track quality of care delivery (clinical quality metrics, patient-reported outcomes)
- Share data, patient care, and best practices across health facilities (incl. data interoperability, and disease registries)
- Engage with companies to build/test new solutions (incl. research, clinical trial automation, patient matching, real-world evidence, AI/ML)
- Collaborate with insurance companies and government (incl. health policy, reimbursements)

**EXPECTED ROLE**

The Senior Program Manager will be responsible for end-to-end program operations including coordination with AI & Digital solutions companies, committee members, grant disbursement management, milestone tracking, implementation oversight, and coordination with startups, clinical partners, and internal stakeholders.

This is a high-ownership role requiring strong program management, financial coordination, stakeholder engagement, and execution skills.

**Key Responsibilities**

**1. Grant Disbursement & Financial Oversight**

- Manage end-to-end grant disbursement process (documentation verification, tranche release tracking, compliance checks).
- Coordinate with finance teams to ensure timely and milestone-linked disbursements.
- Maintain accurate records of MoUs, bank details, utilization certificates, and partner consents.
- Track budget utilization against approved project plans.

## 2. Milestone Tracking & Reporting

- Develop and maintain milestone tracking dashboard for all awarded projects.
- Monitor progress against project planners and agreed implementation timelines.
- Ensure submission of monthly updates and quarterly reports (as per template).
- Identify delays/ risks and proactively escalate or resolve bottlenecks.
- Prepare consolidated progress summaries for leadership and funders.

## 3. Implementation Management

- Facilitate review calls for project planner alignment.
- Oversee on-ground developing progress at clinical partner institutions.
- Support scheduling and execution of site visits for validation and feedback.
- Ensure regulatory compliance (IEC approvals where applicable).

## 4. Stakeholder Coordination

- Act as primary point of contact for grant applications, winner/startups.
- Coordinate with technical, clinical, finance, and leadership teams.
- Ensure smooth communication across all stakeholders.
- Support preparation for annual reviews and scale-up decisions.

## 5. Overall Operations & Quality Management

- Identify operational, regulatory, or implementation risks early.
- Track corrective action plans.
- Ensure adherence to timelines and program governance standards.

### DESIRED PROFILE

- Master's degree in Public Health, Healthcare Management, Business Administration or equivalent
- 8+ years of experience in program management, grants management, healthcare implementation, or startup ecosystem roles.
- Experience managing milestone-based funding programs preferred.
- Strong understanding of healthcare innovation, clinical environments, or digital health solutions is preferred.

**COMPENSATION:** Will be commensurate with the qualification and experience of the candidate.

**JOB-LOCATION:** MUMBAI.

### GENERAL CONDITIONS:

#### 1) Following important points:

- a) **Last date for submission of application is 15.06.2026.**
  - b) Candidates must send their resume to [ceo.kcdo@ncgindia.org](mailto:ceo.kcdo@ncgindia.org) only. No hard copy of the application will be accepted. Application received after due date will not be considered.
  - c) Candidates will be screened based on the information provided by them in their resume.
  - d) Tata Memorial Centre reserves the right to restrict the number of candidates called for the interview to a reasonable limit, based on qualification and experience of the applicants. Fulfilling the prescribed qualification may not entitle an applicant to be called for an interview.
- 2) Tata Memorial Centre also reserves the right to not call a candidate for an interview without assigning any reason thereof.
  - 3) All outstation candidates are required to make a note that accommodation will not be provided.
  - 4) The applicant must possess a valid email ID. All correspondence with the applicant will be done through email only. Information regarding the date of interview will be provided through email to the eligible candidates only. Responsibility of receiving, downloading, and printing of related documents will be of the candidate. Tata Memorial Centre will not be responsible for any loss of email sent, due to invalid/wrong email ID provided by the candidate or delivery of email to spam/bulk mail folder etc.
  - 5) Internal candidates need to submit NOC from their current HOD/Principal Investigator.
  - 6) For further enquiry kindly contact on: **022-24177000** Extn: **6893** or email to [ceo.kcdo@ncgindia.org](mailto:ceo.kcdo@ncgindia.org).

**(BENNY GEORGE)**  
**DIRECTOR (ADMIN), TMC**