



**TATA MEMORIAL CENTRE
[TATA MEMORIAL HOSPITAL]
H.R.D. DEPARTMENT**

(Grant-In-Aid Institute of Department of Atomic Energy, Government of India)

Ref. No. TMC/AD/166/2026

28.09.2026

Online applications are invited for the post of “**Clinical Research Coordinator**” on “**RARExCAN** Establishing rare cancer and exceptional responders network in India to accelerate translational research” Project (A/c no. 6354) (Initially for a period of six months).

Sr. No.	Qualification	Starting Remuneration	No. of Post	Age Limit
1	B.Sc. Life Science/ B. Pharm with Post Graduate Diploma in Clinical Research (PGDCR) (Mandatory)	Rs. 27,000/-p.m.	01	27-Years

Job- Description: A Clinical Research Coordinator manages the daily operations of clinical trials. The activities include assisting PI/Co-I with screening of trial participants, documentation of IC process, ensuring Protocol compliance, IEC communication, data management, maintaining Investigator Study File, processing of participant reimbursements maintenance of study related trackers/ logs etc.

Desirable:

- **Any experience with handling global & multi-centric clinical trials.**
- **The Candidate should have good communication and people skills, both verbal and written and should be fluent in English language.**

GENERAL CONDITIONS:

- 1) (a) Last Date for online application is **02.10.2026** upto **05:30 PM (Indian Standard Time)**.
(b) Candidates must send in their candidature through “**Online Application**” only.
Link for online Application - https://tmc.gov.in/fta/frm_Registration.aspx
(c) Candidates will be initially screened and called for Interview on the basis of information provided by them in the online application form.
(d) Incomplete applications will be summarily rejected.
(e) Candidates who would be called for Interview are required to carry original documents in support of the details furnished in the online application form regarding date of birth, qualifications, experience, etc., failing which such applicants will not be allowed to appear for Interview.
(f) In case it is found at any stage of recruitment that the candidate does not fulfill the eligibility criteria and / or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact (s), his / her candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he / she fulfills all the eligibility criteria under the norms mentioned in the advertisement.
(g) Tata Memorial Centre also reserves the right not to call any candidates to appear for Interview without assigning any reason thereof.
- 2) Internal candidates need to submit NOC from their current HOD/Principal Investigator.
- 3) Tata Memorial Centre does not take any responsibility for non-receipt of application through Online.
- 4) All the outstation candidates are required to make a note that accommodation will not be provided.
- 5) The applicant must possess valid email ID. All correspondence with the applicant will be done through email only. Information regarding the date of interview will be provided through email

to the eligible candidates only. Responsibility of receiving, downloading and printing of related documents will be of the candidate. Tata Memorial Centre will not be responsible for any loss of email sent, due to invalid/wrong email ID provided by the candidate or delivery of emails to spam/bulk mail folder etc.

- 6) For further enquiry kindly contact No. 24177000, Ext No. 4664 or email to kevatncg.tmh@tmc.gov.in.

(BENNY GEORGE)
DIRECTOR, ADMIN (HRD), TMC