

## M/s. SBC EXPORTS LTD. WALK-IN-INTERVIEW

**On given date(s) (Between 09.00 am to 10.00 am)**

FOR DEPLOYING AT

**HOMI BHABHA CANCER HOSPITAL AND RESEARCH CENTRE, MUZAFFARPUR**

Walk-In-Interview On	Post	Essential Education and Experience	Age limit as on Walk-In-Interview date	Monthly Remuneration (In Rs.)	No. of Post
Friday, 30.01.2026	Administrative Officer	<p>Graduate with Post Graduate Management Degree/Diploma in Human Resource Management/Labour Welfare/Personnel Management/Industrial Relations/Public Administration/ Administration.</p> <p>Having experience of 15 to 20 years in the Administration /Human Resources dealing with General Administration, Labour Laws, Industrial Relations etc.</p> <p>Candidates well versed with Government procedures will be preferred.</p>	45 years	Rs.60,000/- to Rs. 65,000/-	01
Monday, 02.02.2026	Assistant Estate Officer	<p>Bachelors Degree with atleast two years experience in relevant field (Estate Management/ Property Management or equivalent).</p> <p>Candidate should have strong communication skills, knowledge of rules and regulations in the relevant field.</p>	30 Years (Deserving and bright candidate may be given age relaxation)	Rs. 30,000/- (Higher remuneration may be offered to deserving & meritorious candidate(s)).	01
Tuesday, 03.02.2026	Store Keeper	<p>Graduate with a PG / Diploma in Stores Management from a recognized University.</p> <p><b>Desirable Experience:</b></p> <p>Minimum 01 Year working experience in Stores in any Organization.</p>	27 Years (Deserving and bright candidate may be given age relaxation)	Rs.25,506/- (Higher remuneration may be offered to deserving & meritorious candidate(s))	01
Tuesday, 03.02.2026	Admin Manager	<p>Graduate with Post Graduate Management Degree/Diploma in Human Resource Management/Labour Welfare/Personnel Management/Industrial Relations/Public Administration/ Administration.</p> <p>Having experience of 10 to 15 years in the Administration /Human Resources dealing with General Administration, Labour Laws, Industrial Relations etc.</p> <p>Candidates well versed with Government procedures will be preferred.</p>	45 years	Rs.45,000/- to Rs. 50,000/-	01

**The appointment is initially for a period of six months and extendable, if required.**

Eligible Candidates may attend the interview at **Homi Bhabha Cancer Hospital and Research Centre, Shri Krishna Medical College and Hospital Campus, Umanagar, Muzaffarpur (Bihar) – 842004**. The candidates are required to carry their Bio-data, recent passport size photograph, PAN Card, Aadhar Card, Educational and Experience Certificates in original and one set of self-attested copies.

All outstation candidates are required to make a note that accommodation will not be provided.

The **outstation candidates** may attend the **Interview Online**. For the purpose, candidates are requested to mention for which post they have applied for in the subject line of the mail and they will be required **to send their Resume along with the supporting documents (Educational Certificates, Experience Certificates and copy of Aadhar & PAN Card) in a single PDF file** on [recruitment@hbchrcmzp.tmc.gov.in](mailto:recruitment@hbchrcmzp.tmc.gov.in) as per the details given below:

Post	Last date for receiving application through email requesting for online interview
Administrative Officer	28.01.2026 up to 3:00 PM
Assistant Estate Officer	31.01.2026 up to 3:00 PM
Store Keeper	31.01.2026 up to 3:00 PM
Admin Manager	31.01.2026 up to 3:00 PM

**Only shortlisted candidates who will fulfil the norms will be contacted for Online Interview.**

(We, M/s. SBC Exports Ltd. are an Outsourcing Agency for the supply of manpower services to HBCH&RC, Muzaffarpur on contract basis).

(Sd/-)  
Supervisor  
M/s. SBC Exports Ltd.