

Job Vaccancy

Job Vacancy Detail

Adv No. : TMC/HBCHRCV/HRD/654/24
Advertisement Name : WALK-IN INTERVIEW ON DATE: 16-12-2024 BETWEEN 09:30 A.M TO 10:30 A.M AT Interview Venue: Homi Bhabha Cancer Hospital & Research Centre, Aganampudi, Visakhapatnam-530053 (UNDER PROJECT) INTEGRATED HOSPITAL BASED CONTINUITY CARE (IHCC) OF PALLIATIVE AND SUPPORTIVE CARE/HOME CARE
Start DateTime : 10/12/2024 To End DateTime : 16/12/2024

Available Job Posts

Sr No.	Post	Adv Type	Pay Flag	Is Online	Click Online availability
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Description

**TATA MEMORIAL CENTRE
HOMI BHABHA CANCER HOSPITAL RESEARCH CENTRE, VISAKHAPATNAM**

Advt. No. TMC/HBCHRCV/HRD/654/24

Date: 10.12.2024

WALK-IN INTERVIEW

ON DATE: 16-12-2024 BETWEEN 09:30 A.M TO 10:30 A.M

AT

Interview Venue: **Homi Bhabha Cancer Hospital & Research Centre, Aganampudi, Visakhapatnam-530053**
(UNDER PROJECT)
INTEGRATED HOSPITAL BASED CONTINUITY CARE (IHCC) OF PALLIATIVE AND SUPPORTIVE CARE/HOME CARE

Sr. No	Designation	Age Limit	Qualification	Consolidated pay Per Month	No. of Posts
(a)	Administrative Assistant	30 Years	Graduation in any stream, plus certificate course (Minimum 6 months duration) in computer application from a recognized institute. Strong Knowledge on MS Office tools like (MS Word, MS Excel, PPT etc.) Should have minimum 01 year clerical experience	Rs.25000/-	01

Tenure of Services: The tenure of the post will be for a fixed period of **three (03)** months from the date of joining and further extendable as per requirement.

Note: Homi Bhabha Cancer Hospital & Research Centre reserves the right to cancel the posts, fix minimum eligibility standard/ benchmark and restrict no. of candidates called for **Interview** considering various factors like no. of vacancies, performance of the candidate etc., and decided to determine the qualifying marks for selecting the candidates for the interview.

2. The number of posts mentioned above are likely to increase/decrease as per the requirement of the centre.

Interested candidates may come for Walk-in Interview along with Bio-Data, recent passport size photograph, photo copy of Pan Card, Original certificates and one set of self-attested copies of all certificates at HRD Department first floor Homi Bhabha Cancer Hospital Research Centre, Visakhapatnam.

For any Query call on 0891-2871 (Extn- 538)

**H.R.D Department
HBCH & RC, Visakhapatnam**