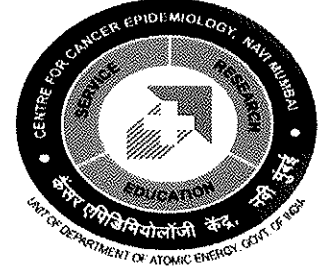


**TATA MEMORIAL CENTRE  
CENTRE FOR CANCER EPIDEMIOLOGY**  
Kharghar, Navi Mumbai- 410 210  
[www.actrec.gov.in](http://www.actrec.gov.in)

Phone No : 91-22-27405000/Extn-5783/5849



(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)

No. ACTREC/Advt/ 1267 /2023

**Interview for Project**

Sr. No.	Post, Project details and Pay range	Norms	No. of Posts
1	<b>Data Entry Operator</b> Pay Scale: 19000-31000 per month <b>Place of Work:</b> Centre for Cancer Epidemiology, ACTREC, Kharghar, Navi Mumbai.	<b>Qualification:</b> Graduate in Science with MS-CIT / Computer course minimum 6 month from recognized institute. <b>Experience:-</b> 2 year work experience in health care set up, having excellent working knowledge of excel preferred.	10

**DURATION:** three months.

Eligible candidates may send their application with resume to [cssp.cce.actrec@gmail.com](mailto:cssp.cce.actrec@gmail.com) till 22<sup>nd</sup> November, 2023 at 5.00 p.m. Application will be screened and shortlisted candidates will be intimated by Email of the interview, time and venue.

Eligible candidates may attend interview along with Bio-data, Original Certificate, Qualification Certificate, Experience Certificate, Photo, Pan Card etc. with Xerox Copies.

**Asst. Administrative Officer (CCE)**