



**TATA MEMORIAL CENTRE**  
**CENTRE FOR CANCER EPIDEMIOLOGY**  
**Kharghar, Navi Mumbai- 410 210**  
[www.actrec.gov.in](http://www.actrec.gov.in)  
Phone No : 91-22-27405000/5849/5783



**(A Grant-in-aid Institution of the Dept. of Atomic Energy, Government of India)**  
No. CCE/Advt/ 913 /2021

**ONLINE – INTERVIEW (On Project)**

Sr. No.	Post, Pay & Place of Work	Norms	No. of Posts
1	<b>Data Entry Operator</b>  Salary: Rs. 19,000 /- to Rs.31,000/- per month  Place of Work : CCE, ACTREC (Kharghar) / TMH (Parel)	H.Sc. with minimum 6 months course in computer from recognized institute or MS CIT Certificate.  Job Description: Data entry of Survey forms of various research studies conducted in CCE.	04

**DURATION:** Six months & may be extendable.

We prefer to conduct the interview through Telephone or Electronic Media like ZOOM Meeting, Jio Meet etc. Interested candidate may send scan copy of their updated resume with the relevant documents (Education certificate, work related certificate (if any), Photo, Pan & Aadhar Card, etc.) to the email id [tmc.ccerecruitment@gmail.com](mailto:tmc.ccerecruitment@gmail.com) on or before **16.12.2021**. Candidates are requested to mention "Job Application for the Post of **Data Entry Operator**" in the subject line.

Eligible candidates will be informed about the details of online interview in advance.

  
वारीय

**Asst. Administrative Officer, CCE**