



TATA MEMORIAL CENTRE
TATA MEMORIAL HOSPITAL, PAREL, MUMBAI
AN AUTONOMOUS BODY UNDER THE DEPARTMENT OF ATOMIC ENERGY, GOVT. OF INDIA

Advt.No. **IMC/AD-49/2021**

03.06.2021

POSITIONS AVAILABLE

The Tata Memorial Centre (TMC) is a Comprehensive Cancer Centre with a mission to achieve the highest standards in patient care, cancer prevention, cancer research and professional development for oncology and allied disciplines. TMC is an autonomous body funded, controlled by the Department of Atomic Energy, Government of India. TMC is affiliated to Homi Bhabha National Institute (HBNI). The HBNI is a Deemed University of the Department of Atomic Energy with a mission to develop high quality postgraduate educational programs in science and technology including those related to life and health sciences. TMC invites applications from eligible candidates of Indian nationality, who are keen to pursue a career in TMC. Full time positions in various departments available in TMC are listed below :

1.) INTERNAL FINANCIAL ADVISOR: (01-UR)

Level	Level 13 [Pre-revised PB-4 (Rs.37400-67000)+ 8700 GP]
Level of Pay	Rs.1,23,100/- Level 13, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	45 years to 55 years
Qualification & Experience :	Post Graduate Degree (Full Time) in Commerce / Finance / Accounts from a recognized university or Full time M.B.A. (Finance) or CA / ICWAI with 5 years' regular service in Pay Matrix Level-12 (Grade Pay of Rs.7600) or equivalent OR 10 years' regular service in Pay Matrix Level – 11 (Grade Pay Rs.6600/-) or equivalent & minimum 3 years in Pay Matrix Level-12 (Grade Pay Rs.7600/-) or equivalent. In the case of candidates from Private Sector, the candidate should have put in 15 years of service in managerial position out of which at least 5 years in Senior Managerial position and should be drawing a gross salary of Rs.1.35 Lacs p.m. during last 3 years. Experience of multicentre accounting and financial management is desirable.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

2.) DISPENSARY (PURCHASE OFFICER) : (01-UR)

Level	Level 9 [Pre-revised PB-2, Rs.9300 – 34800 + 5400 GP]
Level of Pay	Rs.53,100/- Level 9 Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	45 yrs.
Qualification & Experience :	Graduate in any discipline from a recognized university with full time Master's Degree in Business Administration / Material Management / Hospital Administration. The candidate should have a minimum of 10 years hospital experience post Master Degree of which minimum 5 years should be in senior position. The incumbent must have adequate knowledge of computerized operations, inventory management. He/ She should be well versed with FDA rules and procedures as per Drugs & Cosmetics Act, Purchase of Medicines, Surgical Consumable & Surgical Prosthesis. The candidate should possess good communication and analytical skills
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

3.) MEDICAL PHYSICIST 'C' : (01-SC)

Level	Level 10 [Pre-revised PB-3, Rs.15600-39100 + 5400 GP]
Level of Pay in Pay Matrix	Rs.56,100/- Level 10, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	35 yrs.
Qualification & Experience :	M.Sc. (Physics) and Diploma in Radiological Physics or Equivalent AERB approved qualifications and Certification of Radiological Safety Officer from AERB with 1 year clinical experience as Medical Physicist with state of art technology will be essential. Computer programming skills in C++, Matlab, Python etc. is desirable.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

4.) OFFICER-IN-CHARGE (DISPENSARY): (01 -UR)

Level	Level 10 [Pre-revised PB-3, Rs.15600-39100 + 5400 GP]
Level of Pay in Pay Matrix	Rs.56,100/- Level 10, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	40 yrs.
Qualification & Experience :	Bachelor's degree in Pharmacy with State Pharmacy Council registration and Post-Graduate Degree / Diploma in Material Management / Business Administration from reputed institute with minimum 5 years experience post MBA in a functioning dispensary of a minimum 300 bedded hospital OR 10 years experience post MBA in a minimum 100 bedded hospital. Out of required experience minimum 2 years must be in senior position. OR MBBS from a recognized university with National Medical Commission registration and Post-Graduate Degree / Diploma in Material Management / Business Administration from reputed institute with Minimum 4 years experience post PG Degree / Diploma out of which 2 years must be in minimum 300 bedded hospital. The incumbent must have adequate knowledge of computerized operations, inventory management, well versed in FDA rules and procedures as per Drugs and Cosmetics Act.
LOCATION	Homi Bhabha Cancer Hospital & Research Centre, Vizag.

5.) SCIENTIFIC OFFICER 'SB' (PATHOLOGY) : (01-UR)

Level	Level 8 [Pre-revised PB-2, Rs.9300-34800 + 4800 GP]
Level of Pay in Pay Matrix	Rs.47,600/- Level 8, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	35 yrs.
Qualification & Experience :	M.Sc.(Botany/ Zoology/ Biochemistry/ Applied Biology/ Life Sciences/ Biotechnology/ Microbiology) OR M.Tech (Biotechnology/ Life Sciences) with minimum 60% marks and with a Diploma in Medical Laboratory Technology from a recognized institute and at least 1 year experience in a Histopathology, Immunohistochemistry and/or Molecular Pathology diagnostic laboratory of a large hospital/ diagnostic centre. Candidates with proficiency in English language, Computer Skills and who are well conversant with Quality Assurance, Accreditation related process will be given preference.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

6.) SCIENTIFIC OFFICER 'E', TISSUE BANK : (01-UR)

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay in Pay Matrix	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	45 yrs.
Qualification & Experience :	Ph.D in Biotechnology / Pharmacy / Microbiology / Life Sciences or Allied Health Sciences with minimum 10 years experience of working in Laboratory in reputed hospital or health related industry or institution out of which 3 years should be post doctoral. OR Masters in Biotechnology / Pharmacy / Microbiology / Life Sciences or Allied Health Sciences with minimum 3 years post Masters experience of working in a Laboratory in a reputed hospital or health related industry or institution. Candidate with Masters will be considered in Level 10, Cell 1 (Rs.56100) with age limit of 35 years. Preference will be given to qualified candidates with experience in Tissue Banking, Tissue Engineering, Regenerative Medicine for human transplantation, Supervisory or Management Experience, Experience in operation, Manufacturing or Production in clean Environment with quality management system and as investigators in published research studies. The candidate will be required to work with human tissues and assist with procurement of tissues from deceased donors.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

7.) SCIENTIFIC OFFICER 'C' (TRANSLATIONAL RESEARCH LABORATORY): (01-UR)

Level	Level 10 [Pre-revised PB-3, Rs.15600-39100 + 5400 GP]
Level of Pay in Pay Matrix	Rs.56,100/- Level 10, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	35 yrs.
Qualification & Experience :	M.Sc in Life Sciences subjects with minimum 5 years of work experience. The selected candidate will work as "Research Coordinator" in Translational Research Laboratory in ACTREC. The candidate must be very well versed with all computer related applications.
LOCATION	Advanced Centre for Treatment, Research and Education in Cancer(ACTREC), Kharghar, Navi Mumbai.

8.) SCIENTIFIC OFFICER 'C' (BIOMEDICAL): (01-UR)

Level	Level 10 [Pre-revised PB-3, Rs.15600-39100 + 5400 GP]
Level of Pay in Pay Matrix	Rs.56,100/- Level 10, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	35 yrs.
Qualification & Experience :	B.E. / B.Tech (Biomedical) with 10 years experience out of which 5 years in hospital setup. Experience in cancer hospital will be preferred. Candidate will have to supervise, co-ordinate & manage biomedical maintenance activities.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

9.) SCIENTIFIC OFFICER 'SB' (BIOMEDICAL): (01 UR- TMH,MUMBAI) (01 UR- HBCHRC, VIZAG))

Level	Level 8 [Pre-revised PB-2, Rs.9300-34800 + 4800 GP]
Level of Pay in Pay Matrix	Rs.47,600/- Level 8, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	35 yrs.
Qualification & Experience :	B.E. / B.Tech (Biomedical) with 7 years experience out of which 3 years in hospital setup..
LOCATION	1.)Tata Memorial Hospital, Parel, Mumbai. 2.)Homi Bhabha Cancer Hospital & Research Centre, Vizag

10.) SCIENTIFIC ASSISTANT 'B' (BIOCHEMISTRY) : (01-OBC, 01-EWS)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc. in Medical Laboratory Technology with 50% marks with 2 years experience in Medical Laboratory OR B.Sc. in (Biochemistry/ Chemistry/ Botany/Zoology/Life Sciences) with 50% marks and Degree / Diploma in Medical Laboratory Technology (DMLT) from Government recognized Institute with 01 year experience in a Medical Laboratory. Candidate familiar with Biochemistry autoanalyzers, Serum Protein Electrophoresis & Immunofixation techniques will be given preference.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

11.) SCIENTIFIC ASSISTANT 'B' (CENTRAL STERILE SUPPLY DEPARTMENT (C.S.S.D.) : (01-OBC, 01-ST)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc. with minimum 50% marks from a recognized University and minimum 2 years experience as C.S.S.D. Technician in a Sterilization Dept. of a large Hospital/Institute. Candidates with higher qualification and experience will be preferred. Knowledge of surgical instrumentation is desirable.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

12.)SCIENTIFIC ASSISTANT 'B' (HAEMATOPATHOLOGY): (01-ST, 01-EWS)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc. in Biological Sciences including Biotechnology with 50% marks and Degree or Diploma in Medical Laboratory Technology or equivalent from a Government recognized Institute with minimum 1 year working experience in busy Haemato-pathology Laboratory OR B.SC (MLT) with 50% marks and 2 years experience in busy Haemato-pathology Laboratory. Preference will be given to those having additional qualifications with M.Sc. and experience in flow Cytometry
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

13.)SCIENTIFIC ASSISTANT 'B' (INFORMATION TECHNOLOGY-PROGRAMMER) : (01-UR)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc. (I.T.) or B.C.A. or Graduate in Computer Science with minimum 50% marks from a Govt. recognized university. Minimum 2 years programming experience in a Client / Server environment is mandatory. Candidate must have good practical knowledge of Visual Basic, SQL, Crystal Report & RDBMS. Working knowledge AS / 400, DB2, Web Technology / Web development tools, skills on ASP/VB Script Java, Java Script etc. is advantageous. Candidates having prior relevant experience of working in Healthcare industry will be preferred.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

14.)SCIENTIFIC ASSISTANT 'B' (PATHOLOGY): (01-ST)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc. (Botany / Zoology / Chemistry / Applied Biology / Biology / Biotechnology) with 50% marks and Degree or Diploma in Medical Laboratory Technology (DMLT) from a Government recognized Institute with minimum 1 year working experience in Pathology Laboratory OR B.Sc. (MLT) from a Government recognized Institute / University with minimum 2 years working experience in Pathology Laboratory. Candidates should possess basic computer skills and good working knowledge of English.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

15.) SCIENTIFIC ASSISTANT 'B' (RADIO-DIAGNOSIS) :
(02 UR,01 OBC,01 EWS- TMH, MUMBAI) (01 ST-HBCHRC, VIZAG)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc. in Radiological Imaging Technology from a recognized University with 50% marks OR B.Sc. in any subject / B. Pharmacy with 50% marks with minimum 2 years Diploma in Medical Imaging Technology from State Board of Technical Education or any equivalent recognized Board / University. Candidates should have minimum 01 year Internship / Experience from a large hospital with experience in CT and MRI.
LOCATION	1.)Tata Memorial Hospital, Parel, Mumbai. 2.)Homi Bhabha Cancer Hospital & Research Centre, Vizag

16.) SCIENTIFIC ASSISTANT 'B' (RADIATION ONCOLOGY) :
(01-SC- TMH, MUMBAI) (01-OBC, 01-ST, 01-EWS HBCHRC, VIZAG)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc.(Physics) with minimum 50% marks and Post Graduate Diploma in Radiotherapy Technology from recognized institute / university approved by AERB with minimum 01 year experience in modern Radiotherapy Technology OR B.Sc (Radiotherapy Technology) – 3/4 years course from a recognized institute / university approved by AERB with 3 years experience in modern Radiotherapy Technology.
LOCATION	1.)Tata Memorial Hospital, Parel, Mumbai. 2.)Homi Bhabha Cancer Hospital & Research Centre, Vizag

17.) SCIENTIFIC ASSISTANT 'B' (TRANSFUSION MEDICINE):
(01-UR, 01-EWS TMH, MUMBAI) (01-OBC HBCHRC, VIZAG)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc. (Biochemistry / Chemistry / Botany / Zoology / Microbiology) with minimum 50% marks and Degree / Diploma in Medical Laboratory Technology (M.L.T.) or Blood Bank Technology from a University recognized by Central/State Government and 1 year experience in a FDA licensed Blood Bank OR B.SC (MLT) with 50% marks and 2 years experience in a FDA licensed Blood Bank.
LOCATION	1.)Tata Memorial Hospital, Parel, Mumbai. 2.)Homi Bhabha Cancer Hospital & Research Centre, Vizag.

18.) SCIENTIFIC ASSISTANT 'B' (NEURO TECHNOLOGIST) : (01-UR)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc in Neuroelectrophysiology / Neurosciences from a recognized Institute / University OR B.Sc in Paramedical Technology in Neurology from a recognized Institute / University with minimum 1 year experience in EEG, EMG, NCS & EP studies.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

19.) SCIENTIFIC ASSISTANT 'B' (MICROBIOLOGY): (01- SC)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc.(Microbiology / Biotechnology) with 50% marks and Degree / Diploma in Medical Laboratory Technology from a Government recognized Institute with 01 year experience in Institutional Clinical Microbiology Department OR B.Sc in Medical Laboratory Technology with 50% from a Government recognized Institute with 02 years experience in Institutional Clinical Microbiology Department.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

20.) SCIENTIFIC ASSISTANT 'B' (BIO-MEDICAL WASTE): (01-ST)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	B.Sc (in any stream) with 50% marks and Degree / Diploma in Medical Laboratory Technology (DMLT) with 1 year experience in an institutional based laboratory OR B.Sc. (Medical Laboratory Technology) with 50% marks with 2 years experience in an institutional based laboratory. Preference will be given to candidates who have experience in Biomedical Waste Treatment.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

21.) SCIENTIFIC ASSISTANT 'B' (PATIENT NAVIGATION) : (09-UR, 05-OBC, 03-SC, 01-ST, 02-EWS)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	Graduate /Post Graduate degree from a recognized Institute /University with minimum 50% marks preferably in Medical Social Work, Sociology, Psychology or Public Health. Graduate /Post Graduate from all other disciplines can also apply. 1 year recognized Full time Post graduate Diploma in Patient Navigation from a leading Oncology Care Training Institute. 1 year Full time Fellowship program from a leading Oncology Care Training Institute.
LOCATION	TMH-Mumbai, ACTREC-Navi Mumbai, CCE-Mumbai, HBCHRC-Vizag, HBCH-Sangrur/ Mullanpur, Punjab, MPMMCC/ HBCH-Varanasi, BCCI-Guwahati,

22.) SCIENTIFIC ASSISTANT 'C' (NUCLEAR MEDICINE) : (02-UR, 01-SC)

Level	Level 7 [Pre-revised PB-2, 9300-34800+ 4600 GP]
Level of Pay	Rs.44900/- Level 7, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	35 years
Qualification & Experience :	B.Sc. (Phyiscs/ Chemistry/ Biology/ Nuclear Medicine or equivalent) with DFIT / DMRT and passed RSO Level-II (Nuclear Medicine) examination conducted by RPAD/ AERB with minimum 1 year experience post qualification is required in the relevant field.
LOCATION	Homi Bhabha Cancer Hospital & Research Centre, Vizag.

23.) TECHNICIAN 'C' (C.S.S.D.) :

(01-OBC, 01-SC TMH, MUMBAI) (01-UR HBCHRC, VIZAG)

Level	Level 4 [Pre-revised PB-1, Rs.5200-20200 + 2400 GP]
Level of Pay in Pay Matrix	Rs.25,500/- Level 4, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	12 th Std. in Science and Diploma of 1 year / 6 months in C.S.S.D. from a recognized institution with 3 years experience in relevant field.
LOCATION	1.)Tata Memorial Hospital, Parel, Mumbai. 2.)Homi Bhabha Cancer Hospital & Research Centre, Vizag

24.) TECHNICIAN 'C' (ICU) : (02-UR, 01-EWS)

Level	Level 4 [Pre-revised PB-1, Rs.5200-20200 + 2400 GP]
Level of Pay in Pay Matrix	Rs.25,500/- Level 4, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs.
Qualification & Experience :	12 th Std. in Science and Diploma of 1 year / 6 months in ICU/ OT/ Electronics from a recognized institution with 3 year experience in relevant field.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

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25.) TECHNICIAN 'C' (NETWORKING) : (01-OBC)

Level	Level 4 [Pre-revised PB-1, Rs.5200-20200 + 2400 GP]
Level of Pay in Pay Matrix	Rs.25500/- Level 4, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 years
Qualification & Experience :	Diploma in Electronics / Computer Engineering or Graduate in Computer Science OR any other graduate with atleast 1 year certificate course in Computer Technology from a reputed institute and having professional CCNA certification. Diploma or Graduation should be from a Government Recognized Board / University. Candidate should have minimum 3 years of hands on work experience in configuration / trouble shooting / maintaining large IT i-series (AS/400) System operations. Additional Administration of window server (ADS, DNS, IIS etc.), IBM Tivoli facility management server, antivirus server, email server is essential. Candidate should be proficient in configuration and troubleshooting of various network equipments like L2 and L3 switches, routers, Wi-Fi Networking components etc. Candidates should be conversant with network security and firewall. Candidate having prior relevant experience of working in Healthcare industry will be preferred.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

26.) TECHNICIAN 'C' (DENTAL & PROSTHETICS SURGERY) : (01-UR)

Level	Level 4 [Pre-revised PB-1, Rs.5200-20200 + 2400 GP]
Level of Pay in Pay Matrix	Rs.25,500/- Level 4, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	30 yrs
Qualification & Experience :	12th Std. in Science and Diploma of one year / 6 months in Dental Hygienic conducted by the Dental Council of India with 3 year experience in relevant field. Candidate should be registered under Dental Council.
LOCATION	Homi Bhabha Cancer Hospital & Research Centre, Vizag.

27.) NURSING SUPERINTENDENT GRADE II : (01-UR)

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay in Pay Matrix	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	50 yrs
Qualification & Experience :	M.Sc in Nursing from recognized university with 15 years' experience out of which 10 years should be teaching /administration experience including minimum of 5 years in nursing administration. Ph.D (Nursing) from recognized university is desirable. Clinical experience will be added advantage.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

28.) ASSISTANT NURSING SUPERINTENDENT : (01-OBC)

Level	Level 10 [Pre-revised PB-3, Rs.15600 – 39100 + 5400 GP]
Level of Pay in Pay Matrix	Rs.56,100/- Level 10 Cell 1 + Allowances applicable
Age :Upper Age limit as on : 25.06.2021	45 yrs.
Qualification & Experience :	M.Sc. (Nursing) OR B.Sc. (Nursing) / Post Basic B.Sc (Nursing) OR General Nursing & Midwifery plus Diploma in Oncology Nursing. Qualifications must be from recognized university. 15 years experience out of which 10 years should be clinical experience in a 100 bedded hospital. Preference will be given to candidates having administrative experience.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

GENERAL CONDITIONS :

1. (a) Last date for online application is **25.06.2021** upto 05.30 p.m. (Indian Standard Time).
- (b) Candidates must send in their candidature through “**Online Application**” only.
- (c) Candidates will be initially screened and called for Interview / Written Examination / Skill Test on the basis of information provided by them in the online application form.
- (d) Incomplete applications will be summarily rejected.

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- (e) Candidates who would be called for Interview / Written Examination / Skill Test are required to **carry original documents alongwith one set of copy** in support of the details furnished in the online application form regarding date of birth, qualifications, experience, caste, disability certificate etc., failing which such applicants will not be allowed to appear for Interview / Written Examination / Skill Test.
- (i) **Date of Birth** : Birth Certificate / School leaving certificate / S.S.C passing certificate.
- (ii) **Educational Qualification** : Mark sheet & Passing Certificate of final examination.
- (iii) **Experience Certificates** :
- Past Employment : Experience certificate indicating the date of joining and relieving.
 - Current Employment : Appointment letter , last Pay Slip, Identity Card.
- (iv) **Caste Certificate** : Valid Caste Certificate (in the format of Government of India), Caste Validity Certificate in case of ST, Non Creamy Layer Certificate in case of OBC candidates is mandatory. **Formats are uploaded on TMC site.**
- (v) **Economically Weaker section (EWS)** :Valid income certificate (in format of Government of India) is mandatory.
- (vi) **Persons with Disability** : Physical Disability Certificate
- (f) **Through Proper Chanel** : Persons working under Central / State Government / Autonomous Body / Semi Government Organisations and other Public Sector Undertakings must obtain the permission from their Head of the Organisation to apply for the post & to produce the same at the time of Written Examination / Skill test / Interview, failing which they shall not be allowed to appear for Interview / Written Examination / Skill Test.
- (g) **Referees** : Three Referees listed by the candidate should have been associated with the training or supervision of the candidates work.
- (h) Tata Memorial Centre reserves the right to fix minimum eligibility standard / bench mark and restrict no. of candidates called for Written examination / Interview / Skill test taking into account various factors like no. of vacancies, percentage of marks in Graduate / Post Graduate Degrees etc. Tata Memorial Centre also reserves the right to fix minimum eligibility standard / cut-off marks (Group / Stream / Discipline / Category-wise etc.) while finalizing such candidates to be called for Written test / Interview / Skill test as well as selecting the candidates for final selection after Written test / Interview / Skill test. The decision of the Director, Tata Memorial Centre in this regard shall be final and binding and no correspondence in this regard will be entertained with the candidates.
- (i) Tata Memorial Centre reserves the right to restrict the number of candidates called for the Written Examination / Interview / Skill test to a reasonable limit, on the basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualifications will not entitle an applicant to be called for Written test / Interview / Skill test.
- (j) In case it is found at any stage of recruitment that the candidate does not fulfill the eligibility criteria and / or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact (s), his / her candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he / she fulfills all the eligibility criteria under the norms mentioned in the advertisement.
- (k) Tata Memorial Centre also reserves the right not to call any candidates to appear for Written examination / Interview / Skill test without assigning any reason there of.
- (l) Canvassing in any form will disqualify the candidature.
2. Age & experience will be reckoned as on **25.06.2021**. **Experience will be reckoned post required qualifications.**

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3. Reservation of posts under various categories shall be applicable as per Govt. Rules.
4. For Inquiry : Candidates may email to hrdrecruitment@tmc.gov.in . No phone calls will be entertained
5. **Age Relaxation :**
 - (a) Upper age is relaxable for persons belonging to Reserved Categories such as SC/ST/OBC/PWD/Ex-servicemen & Other categories as per the instructions of Govt. of India as under:
05 Years : SC /ST
03 Years : OBC
10 Years : PWD [additional 5 years in case of SC/ST & 3 years in case of OBC]
Ex-servicemen : length of service in Armed forces plus 3 years (additional relaxation in case of SC/ST/OBC as per the instructions of Govt. of India)
 - (b) Age relaxation maximum by 5 years for TMC employees and employees working in TMC on temporary basis / under project / on contract basis, etc.
6. **Application Fee :**
 - (i) Candidate shall pay the application fee of Rs.300/- online using Debit Card / Credit Card.
 - (ii) **SC / ST / Female Candidates / Persons with Disabilities / Ex-servicemen (1st time applying for civil post after serving any rank) are exempted from paying application fees.**
 - (iii) **The application fee paid will not be refunded under any circumstances.**
7. **Candidates may be offered a lower grade than what is advertised based on their working experience, research track record and overall assessment at the time of interview and recommendation of the Selection Committee.**
8. **Benefits :**
 - (a) **Allowances :** In addition to pay, other allowances including DA, HRA, TA etc. will be admissible as per the prevailing rules of TMC.
 - (b) **Training & Development :** All officers will be eligible for institutional financial support for active participation in National and International Medical Meetings, Workshops and Conferences after their probation is closed.
 - (c) **Medical Facility :** Will be admissible as per the prevailing rules of TMC.
 - (d) **Accommodation :** Residential accommodation will be provided subject to availability.
 - (e) **Retirement Benefits :** All are eligible for retirement benefits and pension under the New Pension Scheme.
9. Candidates appointed will be rotated in any Units of TMC (Tata Memorial Hospital, Mumbai, ACTREC, Navi Mumbai, Homi Bhabha Cancer Hospital, Sangrur, Homi Bhabha Cancer Hospital & Research Centre, Mullanpur, Homi Bhabha Cancer Hospital & Research Centre, Vizag, Mahamana Pt. Madan Mohan Malaviya Cancer Centre (BHU), Varanasi, Homi Bhabha Cancer Hospital, Varanasi, BCCI, Guwahati on the needs of the Units concerned as and when necessary.
10. **Transfer :** Selected candidates shall have to serve the respective location for minimum of 5 years before any request for transfer to other units of TMC. However, TMC management reserves the right to transfer any of the staff member.
11. The TMC also may exercise the option to offer appointments on "Contract Basis" for a fixed term on a consolidated remuneration.
12. **Non Receipt of Application :** Tata Memorial Centre does not take any responsibility for non receipt of application through Online.
13. **Legal jurisdiction for any dispute will be at Mumbai.**

(BENNY GEORGE)
HRD OFFICER

