

Job Vaccancy

Job Vacancy Detail

Adv No. : 30/2018
Advertisement Name : Advertisement No:30/2018 For the Post of Director (HBCHRC)
Start DateTime : 20-03-2018 To End DateTime : 12-05-2018

Available Job Posts

| Sr No. | Post | Adv Type | Pay Flag | Is Online | Click Online availability |
|--------|----------------------|----------|----------|-----------|----------------------------|
| 1 | DIRECTOR (Mullanpur) | MEDICAL | YES | YES | Print Form |
| 2 | DIRECTOR (Varanasi) | MEDICAL | YES | YES | Print Form |

Description

TATA MEMORIAL CENTRE

AN AUTONOMOUS BODY UNDER THE DEPARTMENT OF ATOMIC ENERGY, GOVT. OF INDIA

Advt.No.30/2018

14.03.2018

DIRECTOR

HOMI BHABHA CANCER HOSPITAL & RESEARCH CENTRE (TMC)

Tata Memorial Centre (TMC) comprises the Tata Memorial Hospital (TMH), the Advanced Centre for Treatment, Research & Education in Cancer (ACTREC) and other centres across India (Vishakhapatnam, Sangrur, Mohali, Guwahati, Varanasi). The Centre is engaged in research, education and comprehensive care of cancer patients. TMC has a strong outreach programme in areas of cancer awareness and early detection and has linkages with 130 cancer hospitals including those in remote and rural areas under a program called the National Cancer Grid.

We are looking for two dynamic clinician scientists to lead the two upcoming Centres: **The Homi Bhabha Cancer Hospital & Research Centre at Mullanpur, Punjab (outskirts of Chandigarh) and The Cancer Hospital at Varanasi, Uttar Pradesh.** Both centres have been modelled on the pattern of the iconic TMC, Mumbai. Each of these Centre will serve as a hub for various planned spokes in Punjab & UP delivering cancer care in a seamless manner. Each Centre is expected to register and care for over 10,000 new cancer patients annually. Both Centre will have state-of-the-art equipment for diagnosis and therapy. The Centre's will also have infrastructure and will emphasize basic, clinical, translational and epidemiological research.

Roles & Responsibilities:

Director HBCHRC [(Mullanpur, Punjab& Varanasi, (UP)] will chalk out a road map for cancer care delivery, translational research and training to create human resource, for Northern India. He/she will be a member of the Collegium of Tata Memorial Centre (TMC) and will report to Director TMC.

The Director will actively promote TMC's multidisciplinary approach to patient care and act as a local, regional, and national leader in innovative and collaborative models of care. The Director will create and sustain a culture of patient centeredness emphasizing quality, safety and efficiency. The candidate is expected to provide leadership to the Centre in a full time capacity.

Prescribed Qualifications:

Indian Nationals or PIO with high academic credentials (post-graduate degree in surgical, radiation or medical oncology, or onco-pathology or doctoral qualification in public health), outstanding leadership qualities, and proven managerial experience in healthcare would be appropriate candidates for this position. The candidate should possess a postgraduate medical degree (radiation, surgical or medical oncology) from a recognized University or a recognized post-graduate degree in Oncology from USA/EU/other parts of the world. PhD will be a desirable additional qualification. Around 15 years of experience, after finishing residency, as attached or a full time professional in the field of cancer treatment and related research out of which minimum five years should have been as Head of the Department or project of national importance for cancer. A track record of high quality publications in peer reviewed journals is mandatory. The candidate should have been involved in conceptualization and/or execution of large clinical trials or translational research program or public health intervention/study.

Age Limit:

Preferably between 45 & 55 years, relaxable in the case of Departmental candidates and those employed in Government, Autonomous bodies and with exceptional merit.

Terms & Emoluments:

1. Salary in Level-14 of the Pay Matrix plus allowances and other benefits as applicable as per rules of TMC (Government of India rules and pay matrix as followed in TMC). In addition to salary, Share in Hospital Income will be paid as per the existing scheme of TMC.
2. The terms and conditions will be in accordance with the bye-laws and service rules of TMC.
3. Residential accommodation and health care benefits.

Last date for online application is 27.04.2018 upto 05.30 p.m. & receiving hard copy of online application is within 14 days from last date of Online application i.e. 11.05.2018.

It is mandatory to submit online application. Candidates must submit documentary evidence in support of the details furnished in the Online Application Form regarding date of birth, qualifications, experience, disability certificate etc., failing which such applications will be treated as incomplete.

Candidate has to apply separate application,if interested in both the posts.

GENERAL CONDITIONS :

1. Initial appointment will be for the period of 5 years.
2. The Terms & Conditions will be in accordance with the bye-laws and service rules of Tata Memorial Centre.
3. Age & experience will be reckoned as on the last date of online application. **Experience will be reckoned post required qualifications.**
4. **Age Relaxation :** Age relaxation for Departmental candidates, persons working in Central / State Government Hospitals, candidates from Autonomous bodies of State or Central or candidates with exceptional merit..
5. **Application Fee :**

i. Candidate shall pay the application fee of Rs.300/- online using Debit Card / Credit Card.

ii. **Female Candidates / Persons with Disabilities / Ex-servicemen (1st time applying for civil post after serving any rank) are exempted from paying application fees.**

iii. **The application fee paid will not be refunded under any circumstances.**

Benefits :

a. **Allowances :** In addition to pay, other allowances including DA, HRA, TA etc. will be admissible as per the prevailing rules of TMC.

(b)**Training & Development :** Institutional financial support for active participation in National and International Medical Meetings, Workshops and Conferences after closure of probation.

(c) **Retirement Benefits :** All are eligible for retirement benefits and pension under the New Pension Scheme.

7. Submission of Application :

[I] Candidate shall submit a recent passport size photograph, attested copies of following certificate as a proof of date of birth, qualification, experience, & Persons with Disability along with the copy of online application form **on or before the last date (i.e.11TH May, 2018)** of receiving the application to the **H.R.D. Department, Tata Memorial Hospital, Parel, Mumbai – 400 012**. It is mandatory to submit a copy of Online application along with copies of relevant certificates, otherwise the candidature will be treated as cancelled.

i. **Date of Birth :** Birth Certificate / School leaving certificate / S.S.C passing certificate.

ii. **Educational Qualification :** Mark sheet & Passing Certificate of final examination.

iii. Experience Certificates :

- Past Employment : Experience certificate indicating the date of joining and relieving.
- Current Employment : Appointment letter , last Pay Slip, Identity Card.

i. **Persons with Disability :** Physical Disability Certificate

[II] **Through Proper Chanel :** Persons working under Central / State Government / Autonomus Body / Semi Government Organisations and other Public Sector Undertakings must submit their application through the Head of the Organization.

8. Referees : Three Referees listed by the candidate should have been associated with the training or supervision of the candidates work .

9.Tata Memorial Centre also reserves the right not to call any candidates to appear for Interview without assigning any reason there of.

10.Tata Memorial Centre reserves the right to fix minimum eligibility standard / bench mark and restrict no. of candidates called for Interview taking into account various factors like no. of vacancies, percentage of marks in Post Graduate Degrees etc. Tata Memorial Centre also reserves the right to fix minimum eligibility standard / cut-off marks (Group / Stream / Discipline / Category-wise etc.) while finalizing such candidates to be called for Interview as well as selecting the candidates for final selection after Interview. The decision of the Director, Tata Memorial Centre in this regard shall be final and binding and no correspondence in this regard will be entertained with the candidates.

11.Tata Memorial Centre reserves the right to restrict the number of candidates called for the Interview to a reasonable limit, on the basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualifications will not entitle an applicant to be called for Interview.

12.In case it is found at any stage of recruitment that the candidate does not fulfill the eligibility criteria and / or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact (s), his / her candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he / she fulfills all the eligibility criteria under the norms mentioned in the advertisement.

13.Non Receipt of Application : Tata Memorial Centre does not take any responsibility for non receipt of application through Online / By post for whatsoever be the reason.

14.Late and incomplete applications will be summarilyrejected. Canvassing in any form will disqualify the candidature.

15.Legal jurisdiction for any dispute will be at Mumbai, India.

(P.K. SUKUMARAN)
HR & ADMIN. CO-ORDINATOR