

Job Vacancy Detail

Adv No. : TMC/AD/51/2024
 Advertisement Name : TMC invites applications from eligible candidates for MEDICAL & NON-MEDICAL POSTS of Indian nationality, who are keen to pursue a career in TMC. Full time positions in various departments available in TMC
 Start DateTime : 17/04/2024 To End DateTime : 07/05/2024

Available Job Posts

Sr No.	Post	Adv Type	Pay Flag	Is Online	Click Online availability
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Description

TATA MEMORIAL CENTRE
TATA MEMORIAL HOSPITAL, PAREL, MUMBAI
 AN AUTONOMOUS BODY UNDER THE DEPARTMENT OF ATOMIC ENERGY, GOVT. OF INDIA

Advt.No.TMC/AD/51/2024 16.04.2024

POSITIONS AVAILABLE

The Tata Memorial Centre (TMC) is a Comprehensive Cancer Centre with a mission to achieve the highest standards in patient care, cancer prevention, cancer research and professional development for oncology and allied disciplines. TMC is an autonomous body funded, controlled by the Department of Atomic Energy, Government of India. TMC is affiliated to Homi Bhabha National Institute (HBNI). The HBNI is a Deemed University of the Department of Atomic Energy with a mission to develop high quality postgraduate educational programs in science and technology including those related to Life and Health Sciences. TMC invites applications from eligible candidates of Indian nationality, who are keen to pursue a career in TMC. Full time positions in various departments available in TMC are listed below :

1.) MEDICAL OFFICER 'E' (INTERVENTIONAL RADIOLOGY) : (01-UR)

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay	Rs. 78800/- Level 12, Cell 1+ Allowance applicable
Age :Upper Age limit as on : 07.05.2024	45 years
Qualification & Experience :	Educational Qualifications: D.M. (Intervention Radiology) OR M.D./ D.N.B.(Radio-diagnosis) recognized by National Medical Commission Essential Experience: 03 years' experience post M.D. /D.N.B. in Interventional Radiology.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

2.) MEDICAL OFFICER 'E', BREAST SURGERY : (01-UR)

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	45 yrs.
Qualification & Experience :	Educational Qualifications: M.Ch. / D.N.B. (Surgical Oncology) or M.Ch / D.N.B. (Endocrine Surgery) or equivalent post graduate degree recognized by National Medical Commission OR M.S. / D.N.B. (General Surgery) or equivalent postgraduate degree recognized by National Medical Commission Essential Experience: For M.Ch. / D.N.B.: 1 year experience in Breast Oncology either during M.Ch training or Post M.Ch. OR For M.S./ D.N.B.: 3 years' post M.S / D.N.B. experience in Surgical / Breast Oncology. Desirable Experience: Exclusive experience in Breast Cancer Surgery for 1 year is desirable. Candidates with less than 3 years' experience after post graduation will be considered for lower grade, if there are no suitably experienced candidates.
LOCATION	Dr.B.Borooh Cancer Institute, Guwahati (BBCI)

3.) MEDICAL OFFICER 'E' (MEDICAL ONCOLOGY) : (01-UR)

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay	Rs. 78800/- Level 12, Cell 1+ Allowance applicable
Age :Upper Age limit as on : 07.05.2024	45 years
Qualification & Experience :	Educational Qualifications: D.M. / D.N.B. (Medical Oncology) or equivalent postgraduate degree recognized by National Medical Commission. OR M.D. / D.N.B. (Medicine) or equivalent postgraduate degree recognized by National Medical Commission Essential Experience: For D.M. / D.N.B. (Medical Oncology) : Experience not required. For M.D. / D.N.B. (Medicine) : 3 Years' post M.D./ D.N.B. experience in Medical Oncology in a Teaching Hospital. Candidates with less than 3 years' experience after post graduation will be considered for lower grade, if there are no suitably experienced candidates.
LOCATION	Dr.B.Borooh Cancer Institute, Guwahati (BBCI)

4.) MEDICAL OFFICER 'E' (MEDICAL ONCOLOGY) (PEDIATRIC) :(01-UR)

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	45 yrs.
Qualification & Experience :	<p>Educational Qualifications: D.M. / D.N.B. (Pediatric Oncology / Medical Oncology) or equivalent postgraduate degree recognized by National Medical Commission. OR M.D. / D.N.B. (Pediatrics) or equivalent postgraduate degree recognized by National Medical Commission.</p> <p>Essential Experience: For D.M. / D.N.B. (Pediatric Oncology / Medical Oncology) : Experience not required. For M.D. / D.N.B. (Pediatrics) : 3 Years' post M.D./ D.N.B. experience in Pediatric Oncology in a Teaching Hospital.</p> <p>Candidates with less than 3 years' experience after post graduation will be considered for lower grade, if there are no suitably experienced candidates.</p>
LOCATION	Dr.B.Borooh Cancer Institute, Guwahati (BBCI)

5.) MEDICAL OFFICER 'E' (RADIO-DIAGNOSIS) : (02-UR)

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay in Pay Matrix	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	45 yrs.
Qualification & Experience :	<p>Educational Qualifications: M.D. / D.N.B. (Radiology / Radio-diagnosis) or equivalent postgraduate degree recognized by National Medical Commission.</p> <p>Essential Experience: 3 years' post M.D./ D.N.B. experience in Radiodiagnosis in a teaching hospital.</p> <p>Candidates with less than 3 years' experience after post graduation will be considered for lower grade, if there are no suitably experienced candidates.</p>
LOCATION	Dr. Bhubaneswar Borooh Cancer Institute, Guwahati

6.) MEDICAL OFFICER 'E' (NUCLEAR MEDICINE) : (01-UR)

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay in Pay Matrix	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	45 years.
Qualification & Experience :	<p>Educational Qualifications: M.D. / D.N.B. (Nuclear Medicine) or equivalent degree in Nuclear Medicine recognized by National Medical Commission.</p> <p>Essential Experience: 3 Years' post M.D. / D.N.B. experience in Nuclear Medicine in a Teaching Hospital.</p> <p>Candidates with less than 3 years' experience after post graduation will be considered for lower grade, if there are no suitably experienced candidates.</p>
LOCATION	Homi Bhabha Cancer Hospital & Research Centre, Vizag.

7.) MEDICAL OFFICER 'E', INTENSIVIST (CRITICAL CARE): (01-UR)

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	45 years.
Qualification & Experience :	<p>Educational Qualifications: D.M. (Critical Care) or equivalent OR M.D. / D.N.B. (Anaesthesia/General Medicine/Pulmonary Medicine / Pediatrics) or equivalent postgraduate degree recognized by National Medical Commission.</p> <p>Essential Experience: For DM - Experience is not applicable For MD / DNB - 3 years' post M.D. / D.N.B. experience in Critical Care.</p> <p>Candidates with less than 3 years' experience after M.D. / D.N.B. will be considered for lower grade , if there are no suitably experienced candidates.</p>
LOCATION	Homi Bhabha Cancer Hospital & Research Centre, Vizag.

8.) MEDICAL PHYSICIST 'E' : (01- UR)

Level	Level 12 [Pre-revised PB-3, Rs.15600-39100 + 7600 GP]
Level of Pay	Rs.78,800/- Level 12, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	45 yrs.
Qualification & Experience :	<p>Educational Qualifications: M.Sc. (Physics) and Diploma in Radiological Physics conducted by BARC OR equivalent AERB approved qualifications</p> <p>Essential Experience: 10 years experience in advanced computerized treatment planning systems and other state-of-the-art technology.</p> <p>Desirable Experience: Computer programming skills in C++, MATLAB, Python etc. is desirable.</p>
LOCATION	Tata Memorial Hospital, Parel, Mumbai

9.) MEDICAL PHYSICIST 'C' : (01-OBC) *HiQPdf Free Limited Version 01/15/2025*

Level	Level 10 [Pre-revised PB-3, Rs.15600-39100 + 5400 GP]
Level of Pay	Rs.56,100/- Level 10, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	35 yrs.
Qualification & Experience :	<p>Educational Qualifications: M.Sc. (Physics) and Diploma in Radiological Physics or Equivalent AERB approved qualifications. Certification of Radiological Safety Officer from AERB.</p> <p>Essential Experience: 1 year clinical experience as Medical Physicist with state of art technology.</p> <p>Desirable Experience: Computer programming skills in C++, MATLAB, Python etc. is desirable.</p>
LOCATION	Homi Bhabha Cancer Hospital & Research Centre, Vizag.

10.) OFFICER-IN-CHARGE (DISPENSARY): (01 -UR)

Level	Level 10 [Pre-revised PB-3, Rs.15600-39100 + 5400 GP]
Level of Pay in Pay Matrix	Rs.56,100/- Level 10, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	40 years.
Qualification & Experience :	<p>Educational Qualifications: Bachelor's degree in Pharmacy with State Pharmacy Council registration and Post-Graduate Degree / Diploma in Material Management / Business Administration from reputed institute. OR MBBS from a recognized university with MCI registration and Post-Graduate Degree / Diploma in Material Management / Business Administration from reputed institute.</p> <p>Essential Experience: For B.Pharm + PG Degree / Diploma in Material Management / Business Administration : Candidate should have minimum 5 years experience post MBA in a functioning dispensary of a minimum 300 bedded hospital OR 10 years experience post MBA in a minimum 100 bedded hospital. Out of required experience minimum 2 years must be in senior position.</p> <p>For MBBS + PG Degree / Diploma in Material Management / Business Administration : Minimum 4 years experience post PG Degree / Diploma out of which 2 years must be in minimum 300 bedded hospital.</p> <p>The incumbent must have adequate knowledge of computerized operations, inventory management, well versed in FDA rules and procedures as per Drugs and Cosmetics Act.</p>
LOCATION	Homi Bhabha Cancer Hospital & Research Centre, Vizag.

11.) SCIENTIFIC ASSISTANT 'C' (NUCLEAR MEDICINE) : (01-UR)

Level	Level 7 [Pre-revised PB-2, Rs.9300-34800 + 4600 GP]
Level of Pay in Pay Matrix	Rs.44,900/- Level 7, Cell 1+ Allowances applicable
Age :Upper Age limit as on : 07.05.2024	35 yrs.
Qualification & Experience :	<p>Educational Qualifications: B.Sc. (Physics/ Chemistry/ Biology/ Nuclear Medicine or equivalent) with PGDFIT/DMRIT and RSO Level-II (Nuclear Medicine) examination conducted by RPAD/ AERB.</p> <p>Essential Experience: Minimum 01 year experience post qualification is required in the relevant field.</p> <p style="text-align: center;">OR</p> <p>Educational Qualifications: B.Sc. Nuclear Medicine Technology + PGDNMT (4 years integrated program) and RSO Level-II (Nuclear Medicine) examination conducted by RPAD/ AERB.</p> <p>Essential Experience: Minimum 01 year experience post qualification is required in the relevant field.</p> <p style="text-align: center;">OR</p> <p>Educational Qualifications: B.Sc. Nuclear Medicine Technology (3 years program) and RSO Level-II (Nuclear Medicine) examination conducted by RPAD/ AERB.</p> <p>Essential Experience: Minimum 03 years experience post qualification is required in the relevant field.</p> <p style="text-align: center;">OR</p> <p>Educational Qualifications: M.Sc. (Nuclear Medicine Technology or Equivalent course in Nuclear Medicine Technology and RSO Level-II (Nuclear Medicine) examination conducted by RPAD/ AERB.</p>
LOCATION	Dr.B.Boroah Cancer Institute, Guwahati (BBCI)

12.) SCIENTIFIC OFFICER 'SB' (TRIAL COORDINATOR) : (01-OBC)

Level	Level 8 [Pre-revised PB-2, Rs.9300-34800 + 4800 GP]
Level of Pay in Pay Matrix	Rs.47,600/- Level 8, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	35 yrs.
Qualification & Experience :	<p>Educational Qualifications: M.Sc / BAMS/ BHMS with Diploma / Certificate course in Clinical Research.</p> <p>Essential Experience: 3 years experience in Clinical Research.</p>

13.) ASSISTANT NURSING SUPERINTENDENT : (01-OBC)

Level	Level 10 [Pre-revised PB-3, Rs.15600 – 39100 + 5400 GP]
Level of Pay in Pay Matrix	Rs.56,100/- Level 10 Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	45 yrs.
Qualification & Experience :	<p>Educational Qualifications: M.Sc. (Nursing) OR B.Sc. (Nursing)/ Post Basic B.Sc(Nursing)OR General Nursing & Midwifery plus Diploma in Oncology Nursing. Qualification must be from recognized university.</p> <p>Essential Experience: 15 years' experience out of which 10 years should be Clinical experience in a 100 bedded hospital.</p> <p>Desirable Experience: Preference will be given to candidates having administrative experience.</p>
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

14.) FEMALE NURSE 'A' : (08-UR, 29-OBC, 03-SC, 04-ST, 11-EWS- TMH,Mumbai/ 01-EWS, 02-OH- BBCI, Guwahati)

Level	Level 7 [Pre-revised PB-2, Rs.9300-34800 + 4600 GP]
Level of Pay in Pay Matrix	Rs. 44,900/- (Level 7, Cell 1) + allowances as applicable
Age :Upper Age limit as on : 07.05.2024	30 years
Qualification & Experience	<p>Educational Qualifications: General Nursing & Midwifery plus Diploma in Oncology Nursing.OR Basic or Post Basic B.Sc.(Nursing). Candidates should be eligible to register with Indian Nursing Council / State Nursing Council. Candidates who have done Diploma in Nursing Oncology in TMC and served the entire bond period will be given relaxation in age by 5 years.</p> <p>General Nursing & Midwifery & Basic or Post Basic B.Sc (Nursing) should be recognized by Indian Nursing Council / State Nursing Council.</p> <p>Essential Experience: 1 year's clinical experience in a 50 bedded hospital. Hepatitis B vaccination to be completed. Clinical experience before post Basic B.Sc shall also be considered.</p>
Location	1.)Tata Memorial Hospital, Parel, Mumbai. 2.) Dr.B.Borooah Cancer Institute, Guwahati (BBCI)

15.) KITCHEN SUPERVISOR : (01-UR)

Level	Level 6 [Pre-revised PB-2, Rs.9300-34800 + 4200 GP]
Level of Pay in Pay Matrix	Rs.35,400/- Level 6, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	30 yrs.
Qualification & Experience :	<p>Educational Qualifications: Degree in Hotel Management and Catering Technology.</p> <p>Essential Experience: One year experience in a reputed Hospital or large Institutional Canteen.</p>
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

16.) TECHNICIAN 'C' (ICU/OT) : (01-UR)

Level	Level 4 [Pre-revised PB-1, Rs.5200-20200 + 2400 GP]
Level of Pay in Pay Matrix	Rs.25,500/- Level 4, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	30 yrs
Qualification & Experience :	<p>Educational Qualifications: 12thStd. in Science and Diploma of one year / 6 months in ICU/ OT/ Electronics/ Dialysis Technician from a recognized institution.</p> <p>Essential Experience: 3 year' experience in relevant field.</p>
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

17.)TECHNICIAN 'A' (HOUSEKEEPING) : (01-UR)

Level	Level 2 [Pre-revised PB-1, Rs.5200-20200 + 1900 GP]
Level of Pay in Pay Matrix	Rs.19,900/- Level 2, Cell 1+ Allowances applicable
Age :Upper Age limit as on : 07.05.2024	27 yrs.
Qualification & Experience :	<p>Educational Qualifications: 12th Std. in any stream or equivalent and should have Degree / Diploma of One year / 3 years in Hotel Management from any reputed institute.</p> <p>Essential Experience: 01 year experience in relevant field.</p>
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

18.)TECHNICIAN 'A' (MOLECULAR PATHOLOGY) : (01-OBC)

Level	Level 2 [Pre-revised PB-1, Rs.5200-20200 + 1900 GP]
Level of Pay in Pay Matrix	Rs.19,900/- Level 2, Cell 1+ Allowances applicable

Age :Upper Age limit as on : 07.05.2024	27 yrs.
Qualification & Experience :	Educational Qualifications: 10 +2 in Science and certificate course of 06 months or 01 year diploma in Medical Laboratory Technology from a reputed institute. Essential Experience: 01 year experience in relevant field.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

19.) TECHNICIAN 'A', ELECTRICAL : (01-ST)

Level	Level 2 [Pre-revised PB-1, Rs.5200-20200 + 1900 GP]
Level of Pay in Pay Matrix	Rs.19,900/- Level 2, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	27 yrs.
Qualification & Experience :	Educational Qualifications: 10 th Std plus ITI (Electrician) with 2 year full time course from Government recognized Institute. Essential Experience: 3 years' experience after ITI OR 2 years' experience after ITI plus NCTVT in electrical maintenance works in Industry / Commercial establishments / Hospitals.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

20.) TECHNICIAN 'A' (ENDOSCOPY) : (01-UR)

Level	Level 2 [Pre-revised PB-1, Rs.5200-20200 + 1900 GP]
Level of Pay in Pay Matrix	Rs.19,900/- Level 2, Cell 1+ Allowances applicable
Age :Upper Age limit as on : 07.05.2024	27 yrs.
Qualification & Experience :	Educational Qualifications: 12 th Std. in Science and Diploma of one year / 6 months in Endoscopy Techniques from a recognized institution. Essential Experience: 1 year experience in Gastroenterology Department of a large hospital.
LOCATION	Dr. Bhubaneswar Borooh Cancer Institute, Guwahati

21.) STENOGRAPHER : (01-EWS/ 03-OBC TMH, MUMBAI/ 02-UR- BCCI, GUWAHATI)

Level	Level 4 [Pre-revised PB-1, Rs.5200-20200 + 2400 GP]
Level of Pay in Pay Matrix	Rs.25,500/- Level 4, Cell 1 + Allowances applicable
Age :Upper Age limit as on : 07.05.2024	27 yrs
Qualification & Experience :	Educational Qualifications: Graduate from a recognized University. Course in Short Hand with speed of 80 w.p.m. and Typewriting @ 40 w.p.m. respectively. Computer Course of minimum 3 months duration in Microsoft Office. Candidates with Diploma or Degree in Computer or Information Technology are exempted from 3 months computer course. Essential Experience: Minimum one year Secretarial experience in a reputed organization. Essential Experience: Preference will be given to candidates having Diploma in Secretarial Courses.
LOCATION	1.)Tata Memorial Hospital, Parel, Mumbai. 2.) Dr.B.Borooh Cancer Institute, Guwahati (BCCI)

22.) LOWER DIVISION CLERK : (02-OBC/ 01-EWS)

Level	Level 2 [Pre-revised PB-1, Rs.5200-20200 + 1900 GP]
Level of Pay in Pay Matrix	Rs.19,900/- Level 2, Cell 1+ Allowances applicable
Age :Upper Age limit as on : 07.05.2024	27 yrs.
Qualification & Experience :	Educational Qualifications: Graduate from a recognized university. Knowledge of Microsoft Office. Essential Experience: Candidates should have minimum 01-year clerical work experience.
LOCATION	Tata Memorial Hospital, Parel, Mumbai.

GENERAL CONDITIONS :

- For posts at Sr.No. 1 to 7 (Medical posts), the Academic designation such as Professor/ Assistant Professor/ Associate Professor etc. will be given after joining as per the National Medical Commission norms.
 - India Citizens, Overseas Citizens of India (OCI) card holders and foreign nationals who fulfill the conditions of qualifications, experience etc. are eligible to apply. The appointment will be subject to necessary clearance/ approval as applicable.
 - Candidates will be eligible for incentives based on individual and institutional performance.
 - (a) Last date for online application is **07.05.2024** upto 05.30 p.m. (Indian Standard Time).
- (b) Candidates must send in their candidature through "Online Application" only. Candidates will have to upload required documents mentioned in the form at the time of filling the Online Application.
- (c) Candidates will be initially screened and called for Interview / Written Examination / Skill Test on the basis of information provided by them in the online application form.
- (d) **Incomplete & Online non-submitted applications will be summarily rejected.**
- (e) Candidates who would be called for Interview / Written Examination / Skill Test are required to carry original documents alongwith one set of copy in support of the details furnished in the online application form regarding date of birth, qualifications, experience, caste, disability certificate

etc., failing which such applicants will not be allowed to appear for Interview / Written Examination / Skill Test.

(i) **Date of Birth** : Birth Certificate / School leaving certificate / S. S. C passing certificate.

(ii) **Educational Qualification** : Mark sheet & Passing Certificate of final examination.

(iii) **Experience Certificates** :

- Past Employment : Experience certificate indicating the date of joining and relieving.
- Current Employment : Appointment letter , Last Pay Slip, Identity Card, NOC.

(iv) **Caste Certificate** : Valid Caste Certificate (in the format of Government of India), Caste Validity Certificate in case of ST, Non Creamy Layer Certificate in case of OBC candidates is mandatory. **Formats are uploaded on TMC website.**

(v) **Economically Weaker section (EWS)** :Valid income certificate (in format of Government of India) is mandatory.

(vi) **Persons with Disability** : Physical Disability Certificate

(vii) **PwBD** : Autism, Intellectual Disability, Specific Learning Disability & Mental illness with disability i.e. Specific Learning Disability (SLD)_____

(f) **Through Proper Chanel** : Persons working under Central / State Government / Autonomous Body / Semi Government Organisations and other Public Sector Undertakings must obtain the permission from their Head of the Organisation to apply for the post & to produce the same at the time of Written Examination / Skill test / Interview, failing which they shall not be allowed to appear for Interview / Written Examination / Skill Test.

(g) **Referees** : Three Referees listed by the candidate should have been associated with the training or supervision of the candidates work.

(h) Tata Memorial Centre reserves the right to fix minimum eligibility standard / bench mark and restrict no. of candidates called for Written examination / Interview / Skill test taking into account various factors like no. of vacancies, percentage of marks in Graduate / Post Graduate Degrees etc. Tata Memorial Centre also reserves the right to fix minimum eligibility standard / cut-off marks (Group / Stream / Discipline / Category-wise etc.) while finalizing such candidates to be called for Written test / Interview / Skill test as well as selecting the candidates for final selection after Written test / Interview / Skill test. The decision of the Director, Tata Memorial Centre in this regard shall be final and binding and no correspondence in this regard will be entertained with the candidates.

(i) Tata Memorial Centre reserves the right to restrict the number of candidates called for the Written Examination / Interview / Skill test to a reasonable limit, on the basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualifications will not entitle an applicant to be called for Written test / Interview / Skill test.

(j) In case it is found at any stage of recruitment that the candidate does not fulfill the eligibility criteria and / or, the candidate has furnished any incorrect / false / incomplete information or has suppressed any material fact (s), his / her candidature will be cancelled. If any shortcoming is detected, even after appointment, the services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he / she fulfills all the eligibility criteria under the norms mentioned in the advertisement.

(k) Tata Memorial Centre also reserves the right not to call any candidates to appear for Written examination / Interview / Skill test without assigning any reason there of.

(l) Canvassing in any form will disqualify the candidature.

5. Age & experience will be reckoned as on **07.05.2024**. **Experience will be reckoned post required qualifications.**

6. Reservation of posts under various categories shall be applicable as per Govt. Rules.

7. For Inquiry : Candidates may email to hrdrecruitment@tmc.gov.in . No phone calls will be entertained

8. **Age Relaxation** :

(a) Upper age is relaxable for persons belonging to Reserved Categories such as SC/ST/OBC/PWD/Ex-servicemen & Other categories as per the instructions of Govt. of India as under:

05 Years : SC /ST

03 Years : OBC

10 Years : PWD [additional 5 years in case of SC/ST & 3 years in case of OBC]

Ex-servicemen : length of service in Armed forces plus 3 years (additional relaxation in case of SC/ST/OBC as per the instructions of Govt. of India)

(b) If the post is only for unreserved category, age relaxation will not be applicable to reserved candidates.

(c) Age relaxation maximum by 5 years for TMC employees and employees working in TMC on temporary basis / under project / on contract basis, etc.

9. **Application Fee** :

(i) Candidate shall pay the application fee of Rs.300/- online using Debit Card / Credit Card.

(ii) **SC / ST / Female Candidates / Persons with Disabilities / Ex-servicemen (1st time applying for civil post after serving any rank) are exempted from paying application fees.**

(iii) **The application fee paid will not be refunded under any circumstances.**

10. **Candidates may be offered a lower grade than what is advertised based on their working experience, research track record and overall assessment at the time of Interview and recommendation of the Selection Committee.**

11. **Benefits** :

(a) **Allowances** : In addition to pay, other allowances including DA, HRA, TA etc. will be admissible as per the prevailing rules of TMC.

(b) **Training & Development** : All officers will be eligible for institutional financial support for active participation in National and International Medical Meetings, Workshops and Conferences after their probation is closed.

(c) **Medical Facility** : Will be admissible as per the prevailing rules of TMC.

(d) **Accommodation** : Residential accommodation will be provided subject to availability.

(e) **Retirement Benefits** : All are eligible for retirement benefits and pension under the New Pension Scheme.

12. Candidates appointed will be rotated in any Units of TMC (Tata Memorial Hospital, Mumbai, ACTREC, Navi Mumbai, Homi Bhabha Cancer Hospital, Sangrur, Homi Bhabha Cancer Hospital & Research Centre, Mullanpur, Homi Bhabha Cancer Hospital & Research Centre, Vizag, Mahamana Pt. Madan Mohan Malaviya Cancer Centre (BHU), Varanasi, Homi Bhabha Cancer Hospital, Varanasi, BBCL, Guwahati) on the needs of the Units concerned as and when necessary.

13. **Transfer** : Selected candidates shall have to serve the respective location for minimum of 5 years before any request for transfer to other units of TMC. However, TMC management reserves the right to transfer any of the staff member.

14. The TMC also may exercise the option to offer appointments on "Contract Basis" for a fixed term on a consolidated remuneration.

15. **Non Receipt of Application** : Tata Memorial Centre does not take any responsibility for non receipt of application through Online.

16. **Legal jurisdiction for any dispute will be at Mumbai.**

(BENNY GEORGE)
CHIEF ADMINISTRATIVE OFFICER (HRD)