

**M/S. INNOVSCOURCE SERVICES PVT.LTD.****WRITTEN EXAMINATION****Reporting Time 09:30 A.M. TO 11.00 A.M**

For deployment at

**HOMI BHABHA CANCER HOSPITAL & RESEARCH CENTRE, PUNJAB****(A unit of TMC, A Grant-in-Aid institute under Department of Atomic Energy, Government of India)****AT****VENUE: Homi Bhabha Cancer Hospital & Research Centre, New Chandigarh,  
Medicity, SAS Nagar, Punjab**

<b>Sr. No</b>	<b>Date of Interview</b>	<b>Name of Post</b>	<b>Education Qualification, Experience &amp; Age Limit</b>	<b>No of Post</b>	<b>Salary</b>
1	29/04/2025	Data Entry Operator	Any graduation from recognized university with good typing speed, computer knowledge and well versed in using MS office minimum one year experience is preferable. <b>Age Limit – up to 27 years</b>	02	Rs. 23.220/-

Note: Only candidate who qualify in written examination will be called for skill test, subject to fulfilling the minimum eligibility criteria. Merely qualifying in written does not entitle a candidate claim for skill test or selection for the post.

Eligible candidates may attend the interview at H.R.D Dept, Homi Bhabha Cancer Hospital & Research Centre, New Chandigarh, Medicity, Mohali, Punjab.

General Conditions:

1). **Age & Experience** will be reckoned as on Date on walk in interview.

2) **Age Relaxation:** Relaxation for upper age to the person belonging to Reserved Categories such as SC/ST/OBC/ as per the instruction of Government of India.

1) Photocopy of documents to be submitted at the time of Interview:

i. **Copy of:** Resume and 2 recent passport size photographs are mandatory.

ii. **Date of Birth Proof:** Birth Certificate/School leaving Certificate/10th passing certificate

iii. **Educational Qualification:** Mark Sheet & passing certificate for final examinations.

iv. **Experience Certificate:**

- **Past Employment:** Experience certificate indicating the date of joining and relieving.
- **Current Employment:** Appointment letter and last pay slip.
- **Copy of:** PAN Card and Aadhar Card

2) The candidate should carry the original documents for verification purpose.

3). Candidates will not be entertained at the venue before or after the scheduled date and time.

4) The above mentioned post is for the tenure of one year from the date of joining.

5), MCQ test will be conducted to analyse candidate's knowledge of current affairs, general Knowledge, English, Aptitude & reasoning, mathematics and proficiency in using Microsoft Office. Candidate shortlisted will be called for the skill test accordingly.

6) We reserves the right to fix minimum eligibility standard/bench mark and restrict no of candidate call for written examination/Interview/Skill Test taking into account various factors like no of vacancies, percentage of marks in graduate/post Graduate Degrees etc. we also reserves the right to fix minimum eligibility standard/cut-off marks (Group/Stream/Discipline/Category-wise etc.) while finalizing such candidates to be

called for Written test/Interview/Skill test. The decision of the competent Authority in this regards shall be final and binding and no correspondence in this regards will be entertained with the candidates.

7) We reserve the right to restrict the number of candidates called for the Written Examination/Interview/Skill test to a reasonable Limit, on the basis of qualifications and experience of the applicants. Mere fulfilling the prescribed qualifications will not entitle an applicant to be called for written test//Interview/Skill test.

8) In case it is found at any stage of recruitment that the candidate does not eligibility and/or, the candidate has furnished any incorrect/false/incomplete information or has suppressed any material fact (s), his/ her candidature will be cancelled. If any shortcoming is detected, even after appointment, the Services of the candidate are liable to be terminated forthwith. Therefore, before applying for any post, the candidate should ensure that he/she fulfills all the eligibility criteria under the norms mentioned in the advertisement.

9) Canvassing in any form will disqualify the candidature.

Norms can be relaxed for the deserving candidates with relevant experience.

The above advertised post may increase or decrease as per the requirement of the institute.

The posting will be at New Chandigarh or Sangrur as per institutional requirement.

We, M/s. Innovsource Services Pvt.ltd. are an Outsourcing Agency for the Supply of Manpower Services to Homi Bhabha Cancer Hospital & Research Centre, Punjab on contract.)

In case of any queries please contact: [outsourcing@hbchrem.tmc.gov.in](mailto:outsourcing@hbchrem.tmc.gov.in), [karnails@innov.in](mailto:karnails@innov.in) 01602810091 (EXTN: 3616), 9988725786.

**Sd/-**  
**Supervisor**  
**(Innovsource Services)**