



Workshop application template

CReDO application format

The final CReDO application will have to be submitted via the online portal (<https://tmc.gov.in/credo>). This form only lists the particulars needed for the application so that the applicant can keep these details ready prior to filling out the online form. Please do not submit the form via email.

1. **Personal particulars of the applicant** – with this, a photograph will need to be scanned and uploaded (File extensions: jpg, jpeg, tiff, png, pdf; Maximum file size: 500 kb)

2. **Details of supervisor** – The supervisor can be a departmental or institutional head, or any senior member of the organization who can give a commitment that the applicant will be supported in his/her research endeavour.

3. **Letter of support from the supervisor** on the supervisor's letterhead (not more than 200 words): This letter should contain the following details:
 - a) How long and in what capacity does the supervisor know the applicant?
 - b) A statement regarding the candidate's research experience and interests.
 - c) How is the workshop likely to benefit the participant / institution?
 - d) Likelihood of the participant continuing on a research / academic career.
 - e) An assurance that the supervisor/institution will support the applicant to complete his/her research project.
 - f) A statement that there is no objection to being contacted by the workshop regarding the participant.

The letter of support will need to be scanned and uploaded (File extensions: jpg, jpeg, tiff, png, pdf. Maximum file size: 2 MB)

4. **Details of applicant's prior research experience, research publications and future research plans.**



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5. **Research concept sheet:** This should outline the research concept or idea which the applicant proposes to develop at the workshop and should have the following details:

- a) Title (maximum 30 words)
- b) Background and objectives (Describe the current knowledge on the subject, gaps in knowledge, and what the research question is) (maximum 200 words).
- c) Methods (Study design, inclusion/exclusion/intervention or exposure) (maximum 100 words)
- d) Outcomes (maximum 100 words)
- e) Feasibility (sample size, duration of study) (maximum 30 words)
- f) References: (please list 3 key references to support your research question, which you have used to develop the background)

6. **A statement of participation (200 words) from the applicant** – This should include:

- a) What is your research background/previous research experience?
- b) Why do you wish to attend this workshop?
- c) How do you think this workshop will benefit you?
- d) What is the likelihood of your continuing in a research / academic career long-term?