



टाटा स्मारक केंद्र
TATA MEMORIAL CENTRE

टाटा स्मारक अस्पताल
TATA MEMORIAL HOSPITAL

AA No. 1201608

प. ऊ. वि. भारत सरकार का एक सहायता अनुदान प्राप्त संस्थान
A GRANT-IN-AID INSTITUTION OF THE DEPARTMENT OF ATOMIC ENERGY, GOVT OF INDIA

(H.R.D. DEPARTMENT)

TMC/HRD/87/2023

31.07.2023

CIRCULAR NO. 14 / 2023

Guidelines for issuance of No Objection Certificate (NOC)

1. NOC to TMC Employees in response to the advertisements at TMC Units:

Sr. No.	Particulars	Eligibility for issuance of NOC / forwarding application
1	Application for higher position/ grade/ Level in Pay Matrix an employees is existingly holding.	No minimum service is required in the existing post.
2	NOC to apply for similar position / grade / Level in Pay Matrix an employee is existingly holding.	Minimum 03 years' in the existing post.
3	NOC for any staff other than permanent staff, for any position.	NOC is not required.

2. NOC to TMC Employees in response to the outside advertisements.

Sr. No.	Particulars	Eligibility for issuance of NOC / forwarding application
1	Application of TMC Permanent staff for any position outside.	During Probation Period : NOC will not be issued. After completion of Probation Period: 1) 4 times in a year excluding applications to UPSC. 2) No Lien shall be retained in TMC
2	Application of other than Permanent staff for any position.	NOC is not required.

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3. These guidelines will be applicable to all units of TMC.

(A.N. SATHE)

DIRECTOR, ADMINISTRATION, TMC

Copy to:

1. Director, TMC / TMH / ACTREC / Academics / HBCH & RC, Vizag / HBCH & RC - Sangrur, Mullanpur / HBCH & MPMMCC, Varanasi / BCCI-Guwahati.
2. Director, Administration, TMC / HBCH & MPMMCC, Varanasi.
3. All Heads of Departments / Divisions / Sections / Units.
4. Chief Administrative Officer (HRD), TMC / Administration, TMH / Administration, CCE / AO – III (HRD), VIZAG / Dy.AO (HR) – ACTREC / HBCH & MPMMCC, Varanasi / Jr. A.O., HBCH, Sangrur / AAO - BCCI, Guwahati .
5. All Notice Boards.
6. President, TMH Workers' Union.
7. Office Order File.