### 1) NEW REGISTRATION :

- For New Registration <u>click on New Registration Menu</u>
- Select Advertisement number, Post Applied For and Belongs to Category
- > All the field are mandatory to fill for New Registration / New Application.

	TATA MEMO टाटा स्म A Grant-in-Aid Institution Under Depa प ऊ वि भारत सरकार का एक (Only For Temp	RIAL CENTRE Пरक केंद्र artment of Atomic Energy Govt.of India : सहायता अनुदान प्राप्त संसाधन porary Positions)	
A Instructions	New Registration 💄 Login 👁 Forgot Password 🔍 Search Application	, Help Desk	
	NEW REG	ISTRATION	
	New Applicants Please Fill following Information to generate application numl Note: All fields are mandatory to fill. 1) Incomplete & wrongly filled application will not be accepted.	ber.	
	Screen to Check Eligibility		
	Application No:( Note down System Generated No. After Registration ):		
	Select Advt No:		
	Post Applied For:		
	You Belongs to :	~	
	Select You Belongs To	~	
	Last Date of Application:		
	Age as on Advt. Last Date:		
	Personal Information		
	Title:	First Name :	
	Select Title	Enter First Name	
	Middle Name	Last Name	
	Date of Birth:	Gender:	
	dd/mm/yyyy	Select Gender V	
	Mobile No :	Email ID :	
	Enter Mobile No	Enter Email ID	
	Nationality :	Password :	
	India	Enter Password	
	Confirm Password	Pancard Number -	
	Enter Confirm Password	Enter Pancard Number	
		Notification Order	
		Enter Verification Code	
	REGISTER	CLEAR	

#### > After Successful Registration you will receive email with credentials

TMC - Temporary Post Online Registration Details Inbox × 8 C TMC - Tata Memorial Centre 19:40 (0 minutes ago) 🔥 🕤 🚦 0 to me 🔻 Dear K RATHOD Application Number : T/TEST/CONT/2022/43346 Password : Kailas@123 Date & Time : 04-11-2022 19:40:32 You have successfully completed your Primary registration of the online application process in TMC (Tata Memorial Centre) To complete the remaining stages of the application process, you will require to login in to the online application module and pay the application fee (if applicable). Click here to login :https://tmc.gov.in/Temp/frm\_Login.aspx All the information pertaining to this recruitment will be available on the website and further correspondence will be undertaken through Email only. Kindly note that, in case of submission of incorrect information or suppression of facts, your candidature is liable to be rejected at any stage. H.R.D OFFICER TATA MEMORIAL HOSPITAL Note: This is a system generated mail.Please don't reply.

## 2) LOGIN PAGE :

Login with Application Number and Password to complete the form.

		A	Grant-in-Aid Insti प ऊ वि भ	TATA MEMORIAL CENTRE टाटा स्मारक केंद्र tution Under Department of Atomic Energy Govt.of India गरत सरकार का एक सहायता अनुदान प्राप्त संसाधन (Only For Temporary Positions)	
A Instructions	A+ New Regis	tration 🔒 Logi	n Ø Forgot Password	Q Search Application 📕 Help Desk	
	Log	jin Here		LOGIN	
				Application Number : T/TEST/CONT/2022/43346 Password : 	
				LOGIN Forgot Your Password ? Click Here	

## 3) HOME PAGE :

> You have to click on **Go To Screen 1 Button** to complete the form step1

A start in the start is a start in the start is a start	TATA MEMORIAL CENTRE टाटा स्मारक केंद्र A Grant-in-Aid Institution Under Department of Atomic Energy Govt.of India प ऊ वि भारत सरकार का एक सहायता अनुदान प्राप्त संसाधन (Only For Temporary Positions)	
Home & Personal Inf	o 🞓 Education Details 🗊 Experience Details 📲 Other Info 💦 File Upload 🂠 Change Password Ů Logout	
	Kindly complete form all steps and submit application         Proceed Next To Complete Application Kindly click on Go to Screen 1 Button         Kindly click on Go to Screen 1 Button for next step         Go To Screen 1	

# 4) <u>PERSONAL INFOMATION PAGE :</u>

- > Here you will get your personal information details.
- > You can **modify the details by clicking on update button** as below.
- Click next button to proceed next screen

A CERT AT	)	A Gra	ant-in-Aid Institut प ऊ वि भार	TATA ME टाट ion Under I त सरकार क (Only For 7	MORIAL C T स्मारक कें Department I एक सहायता Femporary P	ENTRE द्र of Atomic Energ अनुदान प्राप्त संस ositions)	y Govt.of India থেন	
nracker and the second	🔏 Personal Info	Education Details	Experience Details	🔰 Other Info	File Upload	Change Password	<b>ப்</b> Logout	
		Important Instructions 1) Incomplete & wrongly	filled application will not be a	ccepted.				
		Applied for details Application No : Advertisement No : Applied for Post : You Belongs To :	T/TEST/CONT/2022/43346 TEST/CONT/2022 TEST POST FOR CONTRA OPEN	ст				
		Personal Information						

Title:	First Name :
Mr.	• К
Middle Name:	Last Name:
V	RATHOD
Date of Birth:	Gender:
02-02-1998	Male
Present Address :	Present City :
PRESENT ADDRESS	PRESENT CITY
Present Pincode :	Permanent Address :
410209	PERMANENT ADDRESS
Permanent City :	Permanent Pincode :
PERMANENT CITY	410209
Mobile No :	Email ID :
1234567898	Kailasrathod408@gmail.com
Pancard Number :	Nationality :
AKDHF9845F	India
	State or Union Territories:
	Maharashtra

# 5) EDUCATIONAL DETAILS PAGE

> You have to add at least one education details go proceed next step

	Click	next	<i>,</i>	Grant	U gu t-in-Aid प उ	IO NEXL TATA Institution Ur वि भारत सरक (Only	SCI EE A MEMOR टाटा स्म nder Depa गर का एक For Temp	NAL CE RIAL CE रक केंड्र राment o सहायता orary Po	ENTRE द्र of Atomic Energy अनुदान प्राप्त संसाध ositions)	Govt.of In লি	dia			٢
lome 🛛 🔒 Personal Info	Education Details	s 🛃 Expe	rience De	tails 🔰	Other Info	File Upload	🔅 Change Pa	issword (	<b>ل</b> Logout					
		Importan 1) Inco	t Instructio	ons rongly fille	d application	will not be accepted.								
		Educatio	nal / Qualit	ficational E	Details (inclu	ding academic ,Diploi	ma,courses and	other releva	nt qualifications)					
		Subjec Enter	t: Subject				•	Enter De	College: itution/ College Name					
		Enter	university I Type :	Name				Enter Co Result awa	f Course (if course): Irse Duration ited :					
		Sele Passin Sele	ct Course Tj g Month : ct Month	ype			~	NO Passing Y Enter Pas	ear : ssing Year			~		
		Enter	tage : Percentage	5				NO NO	Enclosed :			~		
					Add Qualific	cation								
	Action	Edit Records	Sr.No	Degree	Subject	Institute/college	University	Duration of Course	Course Type	Year/Month	Percentage	Result Awaited	Certificate Enclosed	
	Remove	Edit	1	TEST	test	TEST	TEST	2	CORRESPONDENCE	JAN2020	60.00	Ν	N	
	4			I		Back			Next				•	

> To modify the details click on **EDIT** button and change details and click on **UPDATE** 

Degree:						If Other :			
Select	Degree				~	Enter Deg	gree Name If Other		
Subject:						Institution/	College:		
Enter S	ubject					Enter Inst	titution/ College Name		
Universit	y:					Duration of	f Course (if course):		
Enter U	Iniversity Name	)				Enter Cou	urse Duration		
Course 1	уре :					Result awa	iited :		
Select	Course Type				~	NO			~
Passing	Month :					Passing Ye	ear :		
Select	Month				~	Enter Pas	ssing Year		
Percenta	ge :					Certificate	Enclosed :		
Enter P	ercentage					NO			~
Enter P	ercentage	A	dd Qualifi	cation		NO			~
Enter F	Edit Records	A Sr.No	dd Qualifi Degree	cation Subject	Institute/c	NO	University	Duration of Course	Course
tion temove	Edit Records Update	A Sr.No 1	dd Qualifi Degree TEST	cation Subject	Institute/c	NO	University TEST	Duration of Course	Course

#### 6) PROFESSONAL EXPERIENCE: (Training period will not counted as Experience)

- > You have to add at least one experience details to proceed next
- Click next button to go to next screen

Post :								Institute / Org	janizatio	on / Com	oany:				
Enter P	ost Name							Enter Institu	ite / Orga	anization /	Company Nar	ne			
Salary / (	G.P / PAY :							Nature of work :							
Enter S	alary / G.P /	PAY						Enter Nature of work							
From Da	te :							To Date :							
dd/mm/yyyy						dd/mm/yyy	у								
Select Experience Type :								Whether App	licant is	in servic	e of Govt./ Se	mi.Govt./	PSU/ Private		
Select	Select Experience Type 🗸							Select Serv	ice Type					~	
Certifica	Certificate Enclosed :							Whether curr	ent exp	erience :					
NO							~	NO						~	
Year :								Month :							
			Add E	xperience											
									Total	Tetel	Expedience	Sonvico	Certificate	0	
ction	Edit Records	Sr.No	Post	Company	Nature of work	Salary	From Date	To Date	Year	Month	Туре	Туре	Enclosed	Experience	
ction Remove	Edit Records Edit	Sr.No	Post TEST	Company	Nature of work TEST	Salary 0	From Date 01-01-2020	To Date 01-01-2022	Year	Month	Type Teaching	Govt.	Enclosed Y	Experience N	

> To modify the Experience Details click on **EDIT** button and change details and click on **UPDATE** 

rust:					Institute / Or	ganization / Cor	npany:			
Enter Pos	st Name				Enter Instit	ute / Organizatior	n / Company Nam	e		
Salary / G.I	P / PAY :				Nature of wo	ork :				
Enter Sal	ary / G.P / PA	Y			Enter Natu	re of work				
From Date	:				To Date :					
dd/mm/y	ууу				dd/mm/yy	/y				
Select Exp	erience Type	÷			Whether App	plicant is in serv	rice of Govt./ Sen	ni.Govt./ PSU/ F	Private :	
Select E	xperience Typ	e		~	Select Ser	vice Type				`
Certificate	Enclosed :				Whether cur	rent experience	•			
NO				~	NO					`
Year :					Month :					
		A	Add Experience							
		£	udd Experience							
tion	Edit Records	م Sr.No	udd Experience Post	Company	Natu	re of work	Salary	From Date	To Date	Tc Ye
tion Remove	Edit Records Update	م Sr.No	udd Experience Post TEST	Company	Natur TESI	re of work	Salary 0	From Date	To Date	Tc Ye
tion Remove	Edit Records Update Cancel	A Sr.No 1	dd Experience Post TEST	Company TEST	Natur TESI	re of work	Salary 0	From Date	To Date 01/01/20	Tc Ye
tion Remove	Edit Records Update Cancel	م Sr.No	udd Experience Post TEST	Company TEST	Natur TESI	re of work	Salary 0	From Date	To Date	To Ye

#### 7) OTHER INFORMATION PAGE :

- > Add Medical Council Registration details if Applicable
- > If any other information you wish to add you have to mention here.
- > Click on next button to go next screen.

Medical Council Registration Details			
Registration Category : (if applicable)	If other Registration Category:		
Select Category 🗸	Enter Other registration category		
Registration Number :			
Enter Registartion Number			
Current Employement Details			
Whether Proof for Current Employment Attached:		NO	~
Whether Applicant is in service of Govt./ Semi.Govt./ PSU:		NO	~
Whether application is routed through proper channel : (If YES, Sul from Head of the institution is Mandatory)	bmission of No Objection Certificate	NO	~
Notice require for joining the post(MENTION NO.OF DAYS E.G 10 D	AYS,1 MONTH ETC) :	Enter Notice Required for Joining	
Particular's about Pension/ Provident Fund. etc. :		Particular's about Pension/ Provident Fund	d
Save			
	Back Next		

## 8) UPLOAD FILE (Photo, Signature, Educational Certificate, Experience Certificate)

Instructions To Upload (P	'hoto , Signature & All Relevant Documents)	
Note: Files to be uploaded 1) Your face should occupy 2) The photos should be les 3) Size of Photo (Maximur 4) Upload Recent colour p 5) Upload Educational / Q 6) If Experience is asked I (Maxmimum Size 5 MB).	d - mandatory for all applicants. about 75% of the total photo area. se than six month old if you are wearing glasses, please me Size 30 KB 3 Signature (Maximum Size 20 KB). ohoto (Height 200px & Width 200px) & Signature (Heigh ualification Certificate (Combined One PDF File of all c Upload Experience Certificate (Combined One PDF File	ike sure that reflection from the lenses do on limit the visibility of your eyes. t 120px & Width 400px) . ertificate Which you have filled in application) in PDF Format (Maxmimum Size 5 MB) . of all Experience Certificate Which you have filled in application) in PDF Format
File Upload (Photo , Signa	ture & All Relevant Documents)	
	Experience Certific	ate Uploaded Successfully
	Choose Photo : Choose File No file chosen Choose Signature :	Upload Photo
	Choose File No file chosen	Oproad Signature
	Choose Guannication Certificate : Choose File No file chosen	Upload Qualification Certificate
	Choose File No file chosen	Upload Experience Certificate

Action	SrNo	File Type	File Name	Image
Remove	1	þ	Photo	
Remove	2	S	Signature	SIGNATURE
Remove	3	Q	Qualification Certificate	Click Here To View Document
Remove	4	E	Experience Certificate	Click Here To View Document



Preview your application, Make sure that all details are correct, After Submission not allowed to Modify any Details. Please Go Down and Click on Submit Online Application Button for Final Submission.

APPLICA	TION NOT SUBMITTED (PLEASE FINAL SUBMIT)	
	, ,	
Application No	: T/TEST/CONT/2022/43346	
Advertisement No	: TEST/CONT/2022	
Post Applied For	: TEST POST FOR CONTRACT	
You Belongs To	: OPEN	
Name	: Mr. K V RATHOD	1
Date Of Birth	: 02-02-1998	
Age as on Advertisement Last Date	: 24 Years 10 Months 23 Days	
Gender	: M	
Nationality	: India	
Present Address	: PRESENT ADDRESS	
City	: PRESENT CITY	
Pin code	: 410209	
State	: Maharashtra	
Mobile No	: 1234567898	
Email	: kailasrathod408@gmail.com	
Permanent Address	: PERMANENT ADDRESS	
City	: PERMANENT CITY	
Pincode	: 410209	
Pancard No	: AKDHF9845F	

#### 9) APPLICATION PREVIEW AND SUBMIT

- You have to preview your Online Application Form, All Details with Attachment are correctly attached or not.
- After Submit Final Online Application you are not allowed to modify any details, Before Submitting make sure that all details are correct.
- After Checking All details you have to go Down, Check the declaration checkbox and Click on Submit Online Application Button to Submit your Online Application



> After Final Submitting the Online Application, You will get the message Application Submitted.



#### Application Submitted Successfully, Please take application print out for your future reference

sonal Information			
	AF	PLICATION SUBM	ITTED
Application No	:	T/TEST/CONT/2022/43346	
Advertisement No	:	TEST/CONT/2022	
Post Applied For	:	TEST POST FOR CONTRACT	r i i i i i i i i i i i i i i i i i i i
ou Belongs To	:	OPEN	
lame	:	Mr. K V RATHOD	
ate Of Birth	:	02-02-1998	
ge as on Advertisement Last Date	:	24 Years 10 Months 23 Days	
Gender	:	M	
lationality	:	India	
resent Address	:	PRESENT ADDRESS	
City		PRESENT CITY	

> After Final Submission you will get the **download bottom** of application

Download Application
I hereby declare that all the information and particulars given by me in this application are true and correct to the best of my knowledge. I am aware that if any of the above statements are found to be incorrect or false or may material information or particulars of relevance have been misstated, suppressed or omitted, I am liable to be disqualified for appointment and if selected, my appointment will be liable to be terminated.
SIGNATURE Applicant's Signature
Print / Download Online Application Form

#### 10) FINAL SUBMISSION EMAIL TO CANDIDATE

	TMC - Online Application Final Submission Index ×			8
0	TMC - Tata Memorial Centre to me 👻	19:50 (0 minutes ago)	☆	¢
	Dear Mr. K V RATHOD			
	You have successfully submitted your online application with Application No : T/TEST/CONT/2022/43346			
	Please take the printout of your online application, and Keep with you for future reference.			
	Click here to login : <u>https://tmc.gov.in/Temp/frm_Login.aspx</u>			
	Date & Time : 04-11-2022 19:50:09			
	Note: This is a system generated mail.Please don't reply.			

## 11) FORGOT PASSWORD

- > In case you forgot your password
- > Enter application number and click on send OTP button
- > You will receive OTP on registered email ID
- > After OTP validation you can change password

a ter da and a second			A Gi	rant-in-Aid Instit प ऊ वि भ	TATA MEMO टाटा स ution Under Dep ारत सरकार का एव (Only For Tem)	RIAL CENTRE नारक केंद्र artment of Atomic Energ ज्ञ सहायता अनुदान प्राप्त संस porary Positions)	y Govt.of India ाधन	
A Instructions	At New R	egistration	💄 Login	Forgot Password	Q Search Application	, Help Desk		
		Password Po			FORGOT	PASSWORD		
		1 233000 140			Application Number : Enter Application Numl	Der SEND OTP		

#### 12) SEARCH APPLICATION :

- > In case you forgot your application number or Credentials not received in mail
- > Enter the **<u>Registered Email id</u>** and search application
- > You will get the application numbers which are registered with your email id

			A Gi	rant-in-Aid Instit प ऊ वि भ	TATA MEMC टाटा स tution Under Dep ारत सरकार का एव (Only For Tem	DRIAL CENTRE मारक केंद्र partment of Atomic Energy क सहायता अनुदान प्राप्त संसा pporary Positions)	/ Govt.of India धन	
A Instructions	<mark>≗+</mark> New I	Registration	💄 Login	Forgot Password	Q Search Application	, Help Desk		
					FIND APPLIC	ATION NUMBER		
		Application F	Recovery					
					Email : Enter Registered Ema	II ID		
						SEARCH		

#### 13) CONTACT US :

> In case of any query administrative or technical, visit the Help Desk.

	TATA MEMORIAL CENTRE						
	टाटा स्मारक केंद्र A Grant-in-Aid Institution Under Department of Atomic Energy Govt.of India प ऊ वि भारत सरकार का एक सहायता अनुदान प्राप्त संसाधन						
A Instructions	Ar New Registration Login @ Forgot Password Q Search Application Help Desk						
	<u>CONTACT US</u>						
	ADMINISTRATIVE HELP DESK (PROJECTUAL POSTS)						
	Project Department Email : hrdproject@tmc.gov.in Tel : +91-22- 24177000 (Extension. 4666) Please Contact Between 09:30 A.M to 05:30 P.M						
	ADMINISTRATIVE HELP DESK (CONTRACTUAL / TEMPORARY POST)						
	Outsourcing Department Email : hrdoutsourcing@tmc.gov.in Tel : +91-22- 24177000 (Extension. 4674) Please Contact Between 09:30 A.M to 05:30 P.M						
	TECHNICAL HELP DESK (SOFTWARE DEVELOPER)						
	Name : Mr.Kallas Rathod Email : kalasrathod408@gmail.com Tel : +91-22- 24177000 (Extension. 4675)						
	Please Contact Between 09:30 A.M to 05:30 P.M						