1) **NEW REGISTRATION:**

Enter Confirm Password

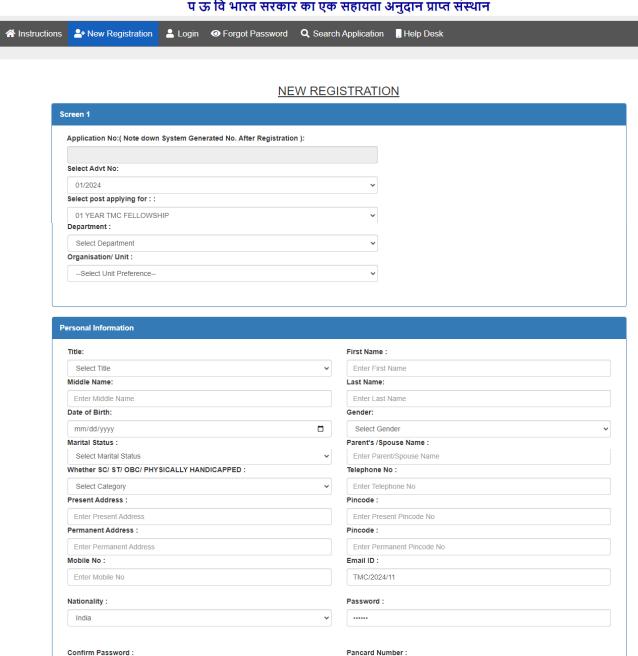
- For New Registration click on New Registration Menu
- > Select Advertisement number, Post Applied For and Belongs to Category
- All the field are mandatory to fill for New Registration / New Application.



TATA MEMORIAL CENTRE टाटा स्मारक केंद्र



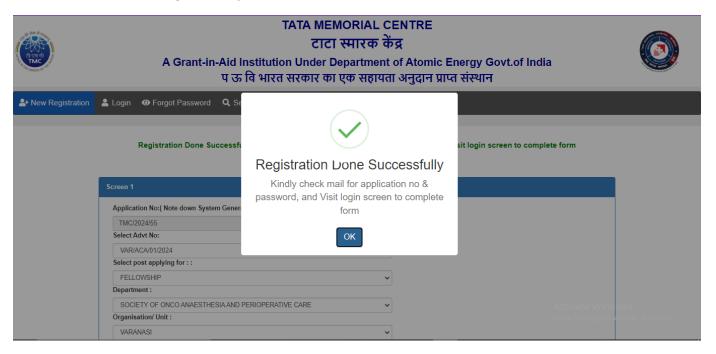
A Grant-in-Aid Institution Under Department of Atomic Energy Govt.of India प ऊ वि भारत सरकार का एक सहायता अनुदान प्राप्त संस्थान



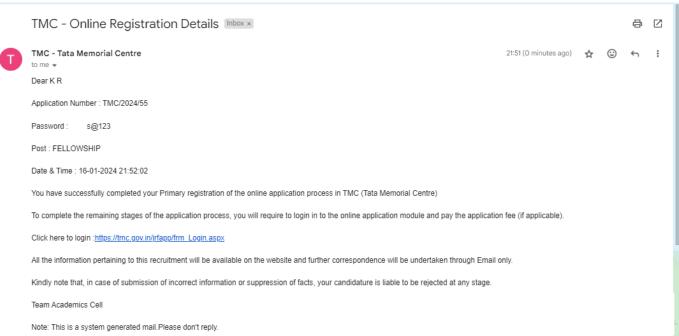
Enter Pancard Number

Registration Category :			
Select Category			
Registration Number for NMC :	Registration Number for DMC):	Registration Number for MMC :
Enter Registration Number for NMC	Registration Number for DMC		Registration Number for MMC
Verification Code :	v	erification Code :	
7 KMBR()		Enter Verification Code	
B. D. VK			
	REGISTER	CLEAR	

> After Successful Registration you will receive email with credentials

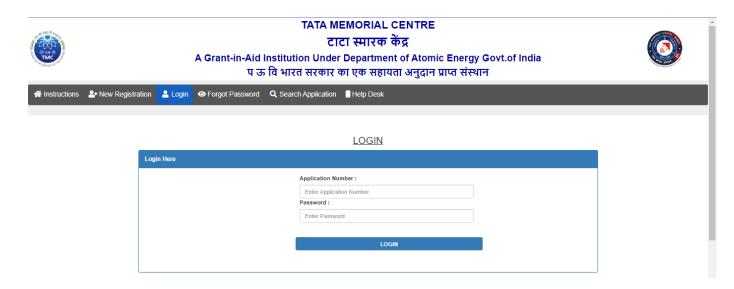


EMAIL:



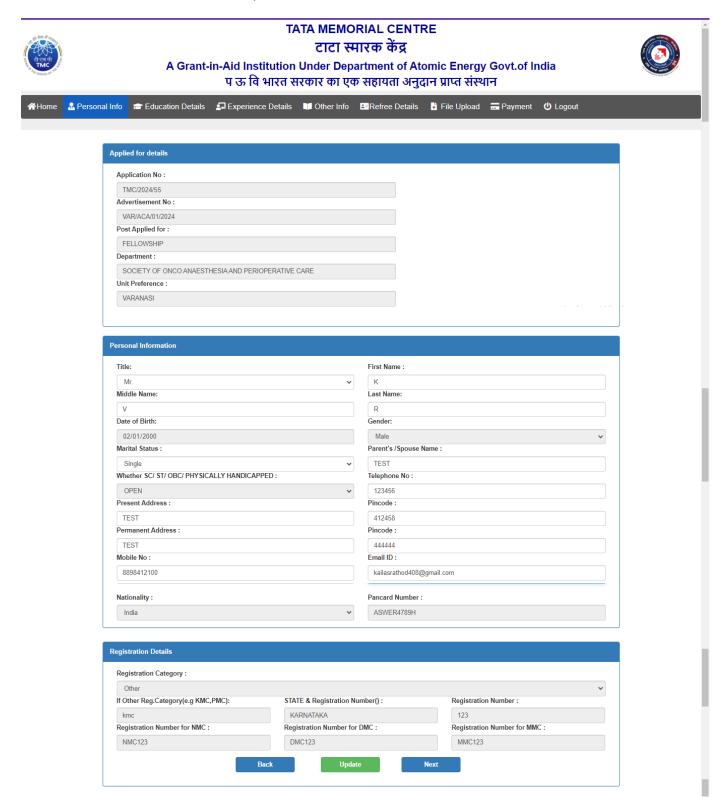
2) LOGIN PAGE:

➤ Login with Application Number and Password to complete the form.



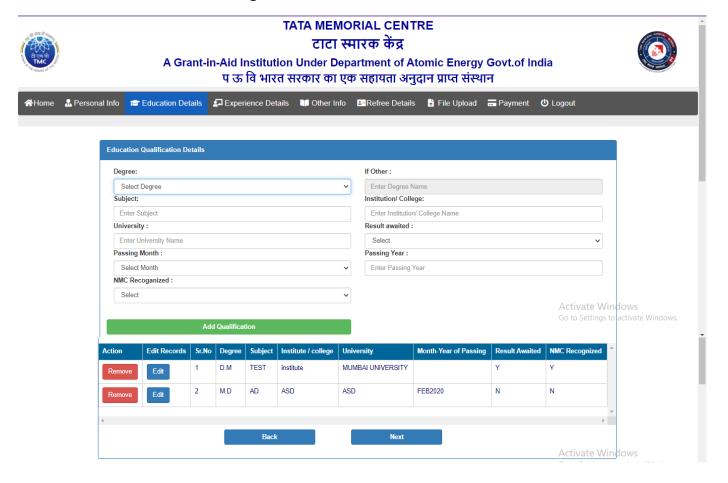
3) PERSONAL INFOMATION PAGE:

- ➤ Here you will get your personal information details.
- You can modify the details by clicking on update button as below.
- Click next button to proceed next screen



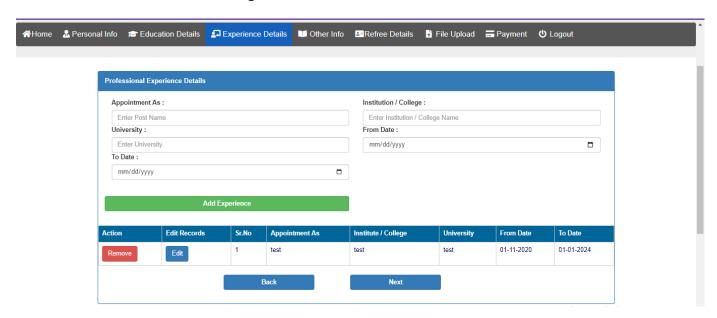
4) EDUCATIONAL DETAILS PAGE

- You have to add at least one education details go proceed next step
- Click next button to go to next screen



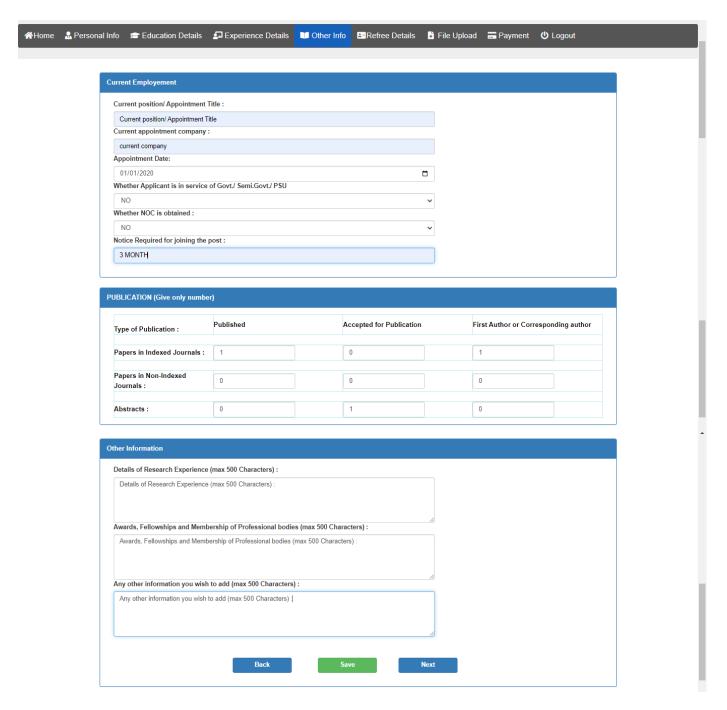
5) PROFESSONAL EXPERIENCE: (Training period will not counted as Experience)

- You have to experience details if any it's not mandatory to fill.
- Click next button to go to next screen



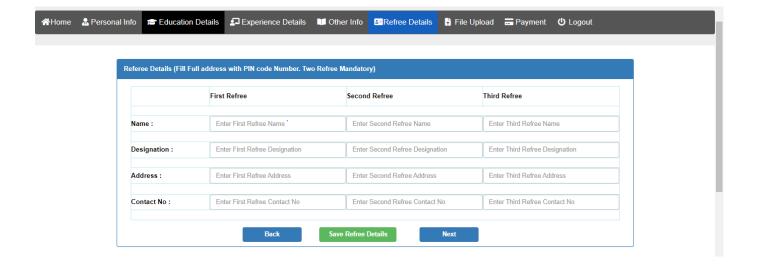
6) OTHER INFORMATION PAGE:

- > Add Medical Council Registration details if Applicable
- If any other information you wish to add you have to mention here.
- Click on next button to go next screen.



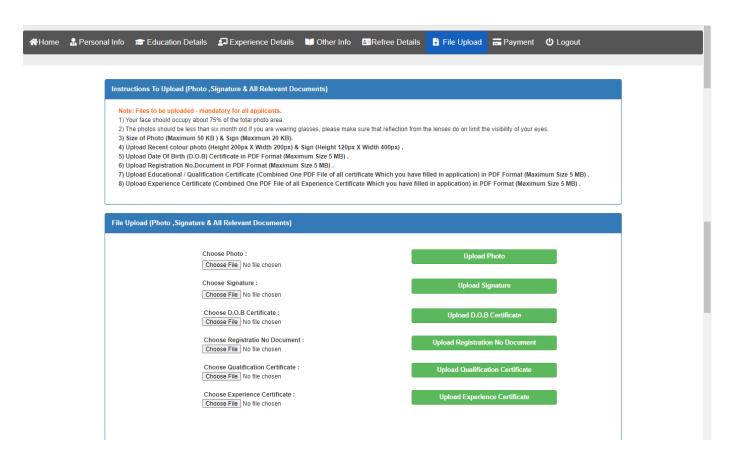
7) Referee Details (Fill Full address with PIN code & Number of Each Referee)

- You have to add at least Two Referee Details
- Click on Next Button to go to next Screen



8) <u>UPLOAD FILE (Photo, Signature, D.O.B Proof, Educational Certificate, Experience Certificate, Cast</u> Certificate (If Applicable))

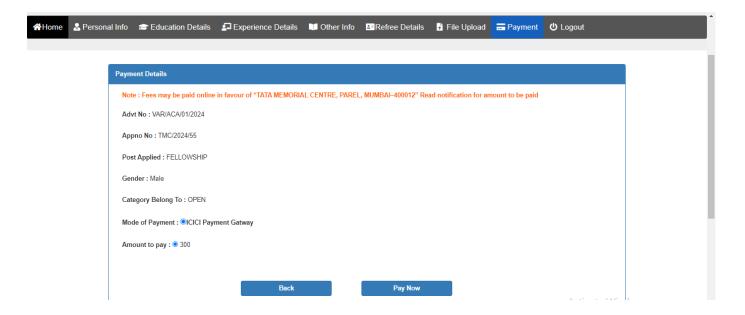
- Note: Files to be uploaded mandatory for all applicants.
 - 1) Your face should occupy about 75% of the total photo area.
 - 2) The photos should be less than six month old. If you are wearing glasses, please make sure that reflection from the lenses do on limit the visibility of your eyes.
 - 3) Size of Photo (Maximum 50 KB) & Sign (Maximum 20 KB).
 - 4) Upload Recent colour photo (Height 200px X Width 200px) & Sign (Height 120px X Width 400px) .
 - 5) Upload Date Of Birth (D.O.B) Certificate in PDF Format (Maximum Size 5 MB) .
 - 6) Upload Registration No.Document in PDF Format (Maximum Size 5 MB) .
 - 7) Upload Educational / Qualification Certificate (Combined One PDF File of all certificate Which you have filled in application) in PDF Format (Maximum Size 5 MB) .
 - 8) Upload Experience Certificate (Combined One PDF File of all Experience Certificate Which you have filled in application) in PDF Format (Maximum Size 5 MB).





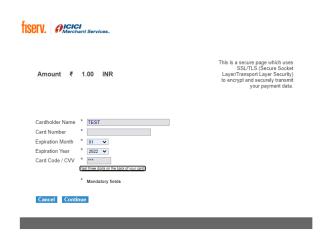
9) PAYMENT SCREEN (CHECK ADVT FOR PAYMENT MANDATORY FOR ALL CANDIDATES OR NOT):

- Kindly click on <u>Pay Now</u> button to pay the fees (If Applicable.)
- Note: Fees may be paid online in favor of "TATA MEMORIAL CENTRE, PAREL, MUMBAI–400012" Read notification for amount to be paid

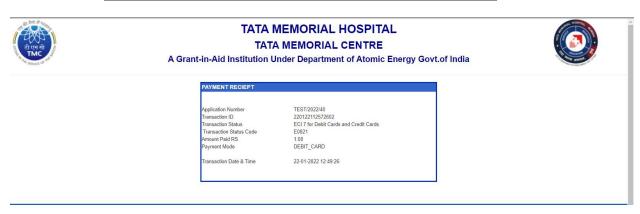


	Merchant : TATA MEMORIAL C
	22/01/2022
Payment Mode	
Net Banking Transaction ID	220122112572602
Debit Card Amount	Rs.
Credit Card Convenience Fe	
UPI	Rs. 0.00
TMH	Rs.
Mobile No ;	Optional Email ID : Optional
Payer Name :	Optional
*Please provide t	e mobile number for transaction communication & viewing transaction history.
	Retail) O Other Bank
Proceed N	Cancel
	
	Brought to you by PICIC

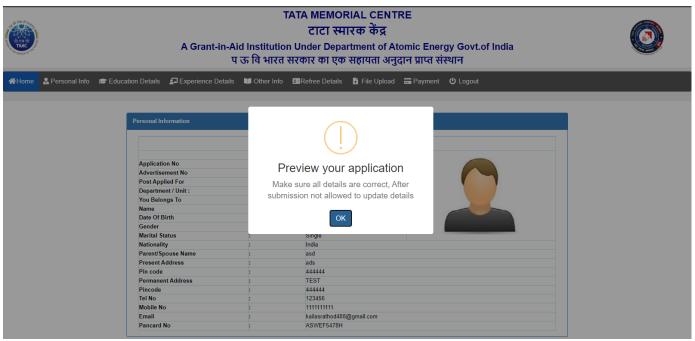
After clicking on Pay Now you will be redirected to bank server. Select appropriate option and pay the fees



> After payment will redirected to payment receipt page

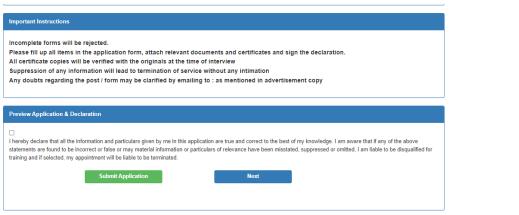


- You have to login with credentials and preview your form and submit the Online Final application
- NOTE: After Final Submission you are not allowed to modify any details before submigthe application make sure that all details are correct.

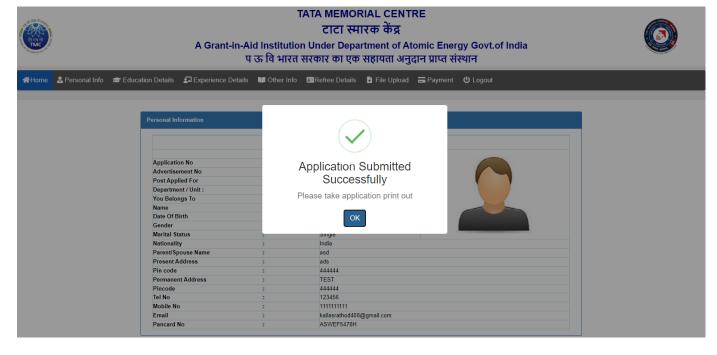


10) APPLICATION PREVIEW AND SUBMIT

- You have to preview your Online Application Form, All Details with Attachment are correctly attached or not.
- After Submit Final Online Application you are not allowed to modify any details, Before Submitting make sure that all details are correct.
- After Checking All details you have to go Down, Check the declaration checkbox and Click on Submit Online Application Button to Submit your Online Application



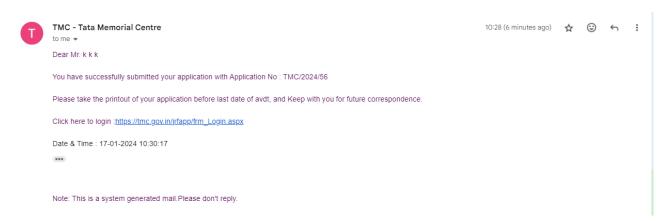
> After Final Submitting the Online Application, You will get the message Application Submitted.



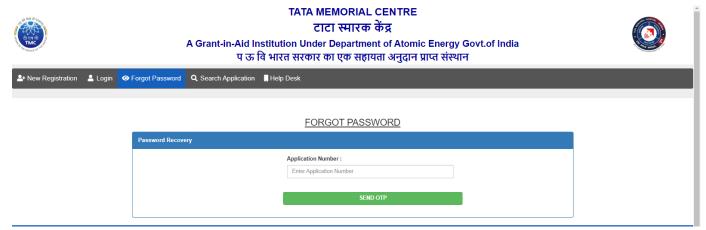
After Final Submission you will get the download bottom of application and fee receipt button (If Applicable)



11) FINAL SUBMISSION EMAIL TO CANDIDATE

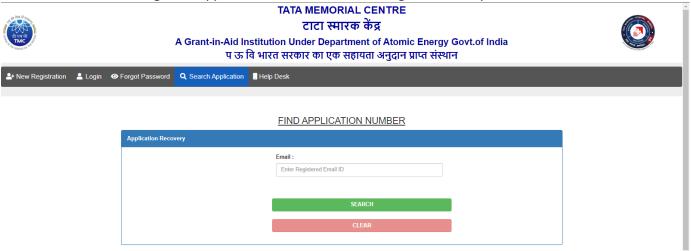


- In case you forgot your password
- > Enter application number and click on send OTP button
- You will receive OTP on registered email ID
- After OTP validation you can change password



SEARCH APPLICATION:

- In case you forgot your application number or Credentials not received in mail
- > Enter the **Registered Email id** and search application
- You will get the application numbers which are registered with your email id



13) CONTACT US:

In case of any guery administrative or technical visit the Help Desk.

